



**COUNTLINE**



# **PPWIS EXTERNAL PORTAL USER GUIDE.**

## **TRANSBOUNDARY WASTE TRANSPORTATION**

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## 1. Terms and abbreviations

**Notifier** – a company operating in Lithuania that intends to transport waste or intends to order waste transportation and for which the obligation to notify is provided. The notifier is considered to be one of the listed legal or natural persons in accordance with the hierarchy specified in the European Parliament and Council Regulation (EC) No. 1013/2006 on waste transport in Subclauses i) – vi) of Clause a) of Part 15 of Article 2<sup>1</sup>.

**Person organizing waste transportation** – a company operating in Lithuania, as defined in Article 2, Clause 37 of the Law on Waste Management of the Republic of Lithuania, including intermediaries and waste dealers who intend to transport waste specified in Part 2 and 4 of Article 3 of Regulation No. 1013/2006.

**Waste recipient** – a company operating in Lithuania, as defined in Clause 37 of Article 2 of the Law on Waste Management of the Republic of Lithuania, to which waste is sent for use or disposal.

**Waste recipient of a foreign state** – a person or company under the jurisdiction of the European Union or another country of foreign destination to whom the waste is sent for use or disposal.

Other concepts used correspond to the concepts defined in Regulation No. 1013/2006 and the Waste Management Law of the Republic of Lithuania.

PPWIS – Unified Product, Packaging and Waste Record Keeping Information System.

SRWM – State Register of Waste Managers.

DEP – Department of Environmental Protection.

## 2. Transboundary waste transportation

Transboundary waste transportation is carried out in accordance with Regulation (EC) No. 1013/2006 of the European Parliament and of the Council of 14 June 2006 on waste transport (OJ 2006, L 190, p. 1), as last amended by Commission Regulation (EU) 2015/2002 of 10 November 2015, amending Annexes IC and V to Regulation (EC) No 1013/2006 of the European Parliament and of the Council on waste transport (OJ 2015, L 294, p. 1)<sup>2</sup>

Waste management accounting must be carried out by waste managers carrying out waste removal (export) from the Republic of Lithuania and/or entry (import) to the Republic of Lithuania<sup>3</sup>. Waste accounting is managed and reports on waste generation and management are provided using PPWIS<sup>4</sup>.

In accordance with the description of the procedure for the transboundary waste transportation, the notifiers, the persons organizing the transportation of waste, in accordance with the requirements established by Regulation No. 1013/2006, complete the necessary documents for the relevant transboundary waste transportation in PPWIS (form of notification documents (hereinafter – the form of Annex IA) (the process of filling and submission is described in [Section 3.2.](#) of the Guide, Creation and submission of a notification document for for transboundary movement/waste transportation) and/or the forms of movement documents (hereinafter – the form of Annex IB) (the process of filling and submission is described in [Section 3.3.](#) of the Guide, Completion of a document for transboundary

<sup>1</sup> Description of the procedure for transboundary waste transportation <https://e-seimas.lrs.lt/portal/legalAct/lt/TAD/TAIS.232140/asr>

<sup>2</sup> Regulation (EC) No. 1013/2006 of the European Parliament and the Council on waste transportation <https://eur-lex.europa.eu/legal-content/LT/TXT/?uri=CELEX:02006R1013-20210111>

<sup>3</sup> Rules for Accounting and Reporting on Waste Generation and Management <https://e-seimas.lrs.lt/portal/legalAct/lt/TAD/TAIS.398698/EeLcyntLcr>

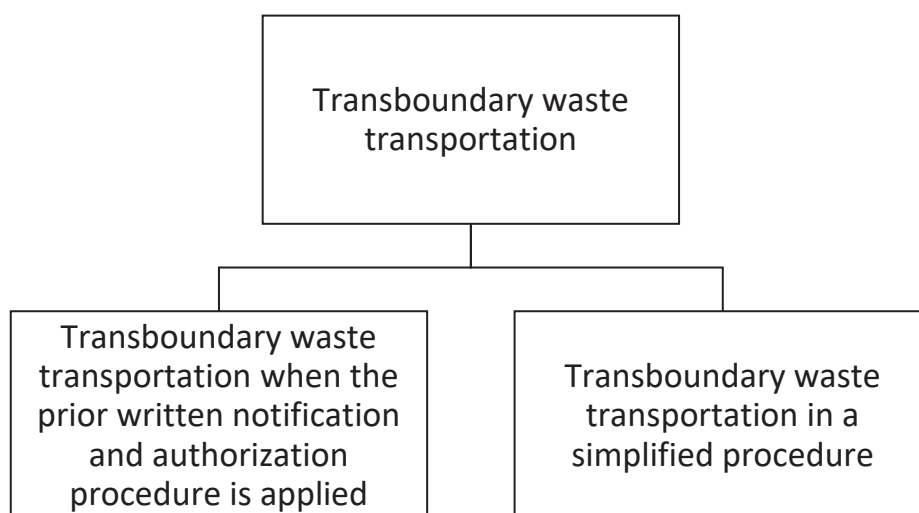
<sup>4</sup> Law on Waste Management of the Republic of Lithuania <https://e-seimas.lrs.lt/portal/legalAct/lt/TAD/TAIS.59267/KiEIRRxwYB>

movement/waste transportation) or the form specified in Annex VII (hereinafter – the form of Annex VII) (the process of filling and submission is described in [Section 4](#). Of the Guide, Transboundary waste transportation in a simplified procedure)); coordinate documents, if necessary, upload copies of documents, provide data and/or records, note information necessary to obtain permit(s) to transport waste or organize transboundary waste transportation through PPWIS.

When removing waste from Lithuania, transboundary waste transportation is accompanied by a copy of the signed IA form and IB form, which were filled out and printed through PPWIS, or signed Annex VII forms, which were filled out and printed through PPWIS.

**Important!**

When carrying out transboundary waste transportation, always follow the current versions of the legal acts regulating the transboundary waste transportation.



- Data on transboundary waste transportation are provided through the PPWIS Waste Managers Module, Transboundary Waste Transportation section (Figure 1), where you can prepare and view documents related to transboundary waste transportation prepared and submitted by the person exporting waste:
- reconciliation of guarantee and surety amount;
- notification documents;
- movement documents;
- transboundary waste transportation in a simplified procedure.



Figure 1. Transboundary waste transportation window.

### 3. Transboundary waste transportation subject to the procedure of prior written notification and permission

#### 3.1. Document for the calculation of the guarantee or surety amount

When planning to export waste from Lithuania that is subject to the procedure of prior written notification and permission, and in order to obtain a permit to transport waste, you must coordinate with the Environmental Protection Agency the document for the calculation of the amount of the guarantee or surety (this document does not need to be prepared when you want to transport waste that is subject to the simplified procedure for transboundary waste transportation, see [section 4](#) “Transboundary waste transportation in a simplified procedure”), on the basis of which it will be possible to further coordinate the document of advance written notification.

Reconciliation of financial guarantee or surety amount calculation is done through PPWIS.

#### **Please note**

*If the document for the calculation of the guarantee or surety amount is not agreed, then you will not have the opportunity to prepare an advance written notification document.*

The procedure of written notification and permission for transboundary waste transportation in a simplified procedure are described in Regulation (EC) No. 1013/2006 of the European Parliament and of the Council of 14 June 2006 on waste transport (OJ 2006, L 190, p. 1), as last amended by Commission Regulation (EU) 2015/2002 of 10 November 2015, amending Annexes IC and V to Regulation (EC) No 1013/2006 of the European Parliament and of the Council on waste transport (OJ 2015, L 294, p. 1)<sup>5</sup>.

<sup>5</sup> Regulation (EC) No. 1013/2006 of the European Parliament and the Council on waste transportation <https://eur-lex.europa.eu/legal-content/LT/TXT/?uri=CELEX:02006R1013-20210111>

The procedure for the calculation and reconciliation of the guarantee or surety amount is described in the Description of the procedure for the calculation and reconciliation of the guarantee or surety amount, submission and return of guarantee or surety documents provided for in Regulation (EC) No. 1013/2006 of the European Parliament and of the Council approved by Order No. D1-663 of the Minister of the Environment of the Republic of Lithuania of 30 December 2005<sup>6</sup>.

### 3.1.1. Preparation of the document for the calculation of the guarantee or surety amount

To start preparing the guarantee or surety amount calculation document in PPWIS, select the Waste Managers module → Transboundary waste transportation section (Transboundary shipments of waste) → Guarantee and insurance amount reconciliation section and press the Prepare button (Figure 2).

The screenshot displays the PPWIS external portal interface. At the top, the 'Waste manager' module is selected in the navigation bar. Below it, the 'Transboundary shipments of waste' section is chosen. The main content area shows the 'Guarantee or insurance amount reconciliation' section, which includes a 'Prepare' button and search filters for 'Waste recipient' (set to 'All') and 'Period of status' (set to 'Optional'). There are also fields for 'Status from date' and 'Status to date', both currently set to 'Not defined', and a 'Filter' button.

**Figure 2. Guarantee and insurance amount reconciliation preview window.**

After pressing the Prepare button, the form for preparation of guarantee or insurance amount reconciliation data opens, which is divided into 4 sections (Figure 3): general data, waste, guarantee or insurance amount data (guarantee or insurance sum data), annexes.

<sup>6</sup> Description of the procedure for the calculation and coordination of the guarantee or surety amount, submission and return of guarantee or surety documents provided for in Regulation (EC) No. 1013/2006 of the European Parliament and of the Council <https://e-seimas.lrs.lt/portal/legalAct/lt/TAD/TAIS.270621/asr>

Preparing data of guarantee or insurance sum reconciliation

General data	Waste	Guarantee or insurance sum data	Annexes
<b>Reporter 1</b> Reporter UAB "Atliekų tvarkytojas" į. k. 987654321			
<b>Waste dispatch address 2</b> Municipality * Kauno m. sav. Location * Kaunas Street Aido g. House No. 15 Building 10 Flat No.			
<b>Waste recipient 2</b> Person type * Foreign person Company code ✓ 123456789 Company name ✓ Recycling Ltd. Country ✓ Germany			
<b>Waste treatment facility address 3</b> Region Location ✓ * Berlin Street House No. Building Flat No.			
<b>Alternative waste manager 4</b> Alternative waste manager * Lithuanian person Foreign person			
Cancel Save Submit			

Figure 3. Window of preparation of guarantee or insurance amount reconciliation data. General data section.

#### 3.1.1.1. Filling in the General Data section

In the General Data section of the guarantee or insurance amount data preparation form (Figure 3), the following data is filled in::

- The system automatically records the company name and company code in the *Notifier/waste sender* (Reporter) box of the Notifier/waste sender (Reporter) section (marked No. 1 in Figure 3), the data cannot be corrected.
- Provide data on the shipping address (marked No. 2 in Figure 3). In the *Municipality, Area (location), Street* boxes, select from the drop-down lists, and in the *House number, Building, Apartment (Flat) number* boxes, enter the data of the waste disposal address.

**Please note**

*If more than one waste disposal site is planned, indicate the address of the waste disposal site farthest from the waste recipient.*

- In the *Person type*, *Country* boxes of boxes of *Waste recipient* (marked No. 3 in Figure 3) section boxes, select from the drop-down lists, and enter the data of the person receiving the waste in the *Company code*, *Company name* boxes.

Enter the address of the waste management facility in the *Region*, *Area (Location)*, *Street*, *House No.*, *Building*, *Apartment (Flat) No.* boxes of the section of the address of the waste management facility.

**Please note**

*When submitting guarantee or insurance amount reconciliation documents, the notifier must provide an alternative waste manager. An alternative waste manager is needed in the event that, due to unforeseen reasons, the main waste manager to whom the waste is planned to be sent will not be able to manage it and there would be an opportunity to manage the sent waste in another place.*

- In the *Alternative waste manager* section (marked No. 4 in Figure 3), select from two options in the *Alternative waste manager* box.
  - a. Lithuanian person;
  - b. Foreign person.

If you indicate that the alternative waste manager will be a Lithuanian person (Figure 4), select the data of the alternative waste storage location (facility, waste storage location) and the alternative final waste management location (alternative waste management facility, waste management location) from the lists provided, which are obtained from SRWM.

Preparing data of guarantee or insurance sum reconciliation

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**Alternative waste manager**

Alternative waste manager ✓

Lithuanian person

---

**Alternative waste storage site 1**

Facility ✱

357951258 "Atliekų laikymas", UAB

Waste storage site ✱

"Atliekų laikymas", UAB

Waste storage site address

Jurbarko r. sav., Dainiai (Jurbarkų sen.), Vėjų g. 1

---

**Alternative final waste storage site 2**

Alternative waste treatment facility ✱

654789321 "Galutinis atliekų tvarkytojas", UAB

Waste management site ✱

"Galutinis atliekų tvarkytojas", UAB

Address of waste management site

Vilniaus m. sav., Vilnius, Ulonų g.

Note

Cancel Save Submit

**Figure 4. Window of preparation of guarantee or insurance amount reconciliation data (Preparing data of guarantee or insurance sum reconciliation). General data section. Alternative waste manager – Lithuanian person.**

- When specifying an alternative waste storage location (site) (marked No. 1 in Figure 4) in the boxes *Device (Facility)* and *Waste management location (Waste storage site)*, select the waste storage location (site) from the drop-down list, the *Waste storage location address* box is filled in automatically.
- When indicating an alternative final waste disposal (storage) site (marked No. 2 in Figure 4) in the boxes *Alternative waste management (treatment) facility* and *Waste management location (site)*, select the final waste disposal location from the drop-down list, the *Waste storage location address (Address of waste management site)* box is filled in automatically.

In the *Note* box, you can enter additional information that may be required when coordinating the guarantee or surety amount calculation document (e.g. contact person).

If you indicate that the alternative waste manager will be a Foreign person, you must enter information about the alternative waste manager (Figure 5).

Preparing data of guarantee or insurance sum reconciliation

**Alternative waste manager**

Alternative waste manager ✓  
Foreign person

**Alternative waste storage site 1**

Person type: Užsienio asmuo  
Company code: 654987321  
Company name: Waste storage Ltd.  
Country: Germany  
Address of waste management site:  
Region: Berlin  
Street:   
House No.:   
Building:   
Flat No.:   
Alternative final waste storage site 2


Person type: Užsienio asmuo  
Company code: 147258369  
Company name: Waste management storage Ltd.  
Country: Germany  
Address of waste management site:  
Region: Berlin  
Street:   
House No.:   
Building:   
Flat No.:   
Note:   
Cancel Save Submit

**Figure 5. Window of preparation of guarantee or insurance amount reconciliation data (Preparing data of guarantee or insurance sum reconciliation). General data section. Alternative waste manager – Foreign person.**

- Indicating an alternative waste storage location (site) (marked No. 1 in Figure 5), in the boxes *Company name*, *Company code*, *Region*, *Area (Location)*, *Street*, *House No.*, *Building*, *Apartment (Flat) No.*, enter the address of the waste management facility.
- Indicating the alternative final waste management location (storage site) (marked No. 2 in Figure 5), in the boxes *Company name*, *Company code*, *Region*, *Area (Location)*, *Street*, *House No.*, *Building*, *Apartment (Flat) No.*, enter the address of the waste management facility.

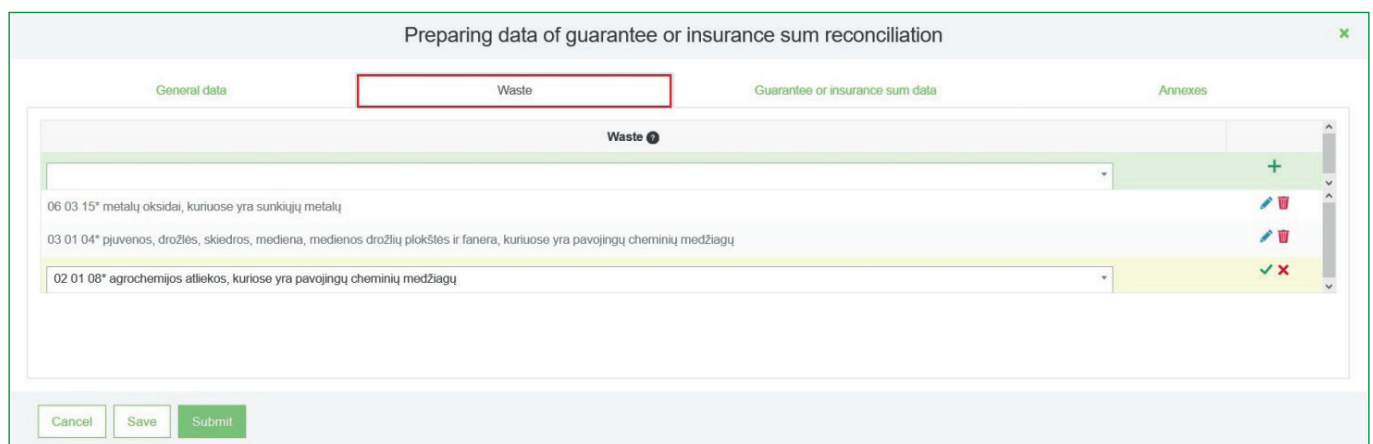
In the *Note* box, you can enter additional information that may be required when coordinating the guarantee or surety amount calculation document (e.g. contact person).

### 3.1.1.2. Filling in the waste section


Fill in the Waste section when preparing the guarantee or insurance amount reconciliation document. In the *Waste* box, select the waste you plan to transport from the list provided. The list is provided of the waste that the notifier has the right to manage (Figure 6). After selecting a waste from the list, press the Add button . If this button is not pressed, the selected file will not be added to the document.


#### **Please note**

*In the drop-down list in the waste box, the list of waste is presented according to the waste registered for the waste management site of the sender and their activities in SRWM.*



**Figure 6. Window of preparation of guarantee or insurance amount reconciliation data. Waste section**

Once a waste is added, it appears below the waste selection line. To remove waste from the list, press the Remove button  and the waste will be removed.

If you press the Edit button  next to the added waste, then it will be possible to replace the selected waste with another one.

If you want to stop the editing process, press the Cancel button , if you want to save the changes after editing the waste line, press the Save button .

### 3.1.1.3. Filling in the data of the guarantee or insurance amount (sum)

When preparing the guarantee or insurance amount reconciliation document, fill in the Guarantee or insurance amount (sum) data section.

*The procedure for calculating the amount of a financial guarantee or equivalent insurance is described in the description of the procedure for the calculation and reconciliation of the guarantee or surety amount, submission and return of guarantee or surety documents provided for in Regulation (EC) No. 1013/2006 of the European Parliament and the Council<sup>7</sup>.*

In the Guarantee or insurance amount (sum) data preparation form, in the Guarantee or insurance amount (sum) data section (Figure 7), mark one of the fields: *Partial guarantee (warranty)* or *Full guarantee (warranty)*.

#### Please note

When filling in the warranty reconciliation information, please note the type of warranty:

- when it is planned to insure the entire quantity estimated in the notification document – select “full guarantee (warranty)”;
- when it is planned to insure part of the amount estimated in the notification document – select “partial guarantee (warranty)”.

When filling in and submitting the warranty document, please write the contact person in the note field.

#### Please note

By choosing a partial guarantee (warranty), the waste exporter will be able to transport the second shipment only after the first shipment has been processed (i.e., the amount of waste insured at one time can be transported at one time. And only when the waste is processed, other shipments can be transported).

Preparing data of guarantee or insurance sum reconciliation

General data Waste **Guarantee or insurance sum data** Annexes

☐ Partial warranty ☒ Full warranty

Waste amount (Q), t 200

Distance (A1), km 800

Disposal and (or) recovery cost (P), Eur/t 250

Possible financial guarantee amount, Eur 3460600.00

Shipment amount, vnt 10

1 ton of waste transportation cost (T), Eur/km 1.2

Distance (A2), km 850

One day storage cost (L), Eur/t 150

Pildydami garantijos dorinimo informaciją, atkreipkite dėmesį į garantijos tipą:

- kai apdraudžiamas bendras pranešimo dokumento 5 langelyje numatytas atliekų kiekis – turi būti pasirinkama „pilna garantija“
- kai apdraudžiama dalis pranešimo dokumento 5 langelyje numatyto atliekų kiekio – turi būti pasirinkama „dalinė garantija“.

Pildant ir pateikiant garantijos dokumentą, prašome pastabos laukelyje įrašyti kontaktinį asmenį.

Cancel Save Submit

**Figure 7. Window of preparation of guarantee or insurance amount reconciliation data (Preparing data of guarantee or insurance sum reconciliation). Warranty or insurance amount data (Guarantee or insurance sum data).**

<sup>7</sup> Description of the procedure for the calculation and coordination of the guarantee or surety amount, submission and return of guarantee or surety documents provided for in Regulation (EC) No. 1013/2006 of the European Parliament and of the Council <https://e-seimas.lrs.lt/portal/legalAct/lt/TAD/TAIS.270621/asr>





In the guarantee or insurance amount data section (Figure 7), fill in the boxes:

- *Amount of waste (Q), t* indicates the amount of waste intended to be transported, in tons;
- *Distance (A1), km* indicates the transportation distance from the waste sender to the waste recipient, km;
- *Use and/or disposal rate (P), EUR/t (Disposal and/or recovery cost (P), EUR/t)* indicates the rate (including VAT) of 1 ton of waste use and/or disposal in an environmentally appropriate way in an alternative waste management facility;
- *Number of shipments units, (Shipment amount, vnt.), 1 ton of waste transportation rate (cost) (T), EUR/km* indicates the rate of 1 ton waste transportation costs per 1 kilometer (including VAT);
- *Distance (A2), km* indicates the transportation distance from the waste sender to an alternative waste management facility where the waste could be managed in the event of illegal waste transportation or if the transportation cannot be completed as provided for in the issued waste transportation permit;
- *One-day storage rate (cost) (L), EUR/t* indicates the rate (with VAT) of storing 1 ton of waste for 1 day in an alternative waste management facility in a suitable manner from the point of view of environmental protection;
- *Available amount of financial guarantee, EUR (Possible financial guarantee amount, EUR)* PPWIS calculates the minimum amount of financial guarantee according to the formula  $(T \times (A1 + A2) + P + 90 \times L) \times Q \times 1.1$  based on the data provided. If necessary, you can adjust the automatically calculated minimum amount.


#### 3.1.1.4. Filling in the annexes section

When preparing the guarantee or insurance amount reconciliation document, fill in the Annexes section (Figure 8). Documents justifying the calculations of the financial guarantee or insurance amount must be uploaded in the Annexes section. It is mandatory to add annexes to the document.

Figure 8. Window of preparation of guarantee or insurance amount reconciliation data (Preparing data of guarantee or insurance sum reconciliation). Annexes section.

After selecting the annex (document) to be uploaded, press the Add button . Each time you upload an additional document, press the Add button. To remove the uploaded document, press the Delete button .


### 3.1.2. Saving, editing, deleting and submitting the guarantee or insurance amount calculation document

After filling in the form for the preparation of the Guarantee or insurance amount data and/or if you want to extend the preparation of the guarantee or insurance amount calculation document later, press the Save button  (Figure 8). Clicking the Save button will open the guarantee or insurance amount reconciliation data (Data of guarantee or insurance sum reconciliation) preview window (Figure 9), where the provided information can be viewed.

[< Back](#)
Edit Remove

### Data of guarantee or insurance sum reconciliation

Number 9701  
Message no.  
Reporter company/person code 987654321  
Reporter name UAB "Atliekų tvarkytojas"  
Waste dispatch address Lithuania, Kauno m. sav., Kaunas, Aido g. 15-10  
Guarantee Full warranty

State of reconciliation Preparing   
Date of reconciliation state 2022-09-18 10:32  
Message no.

Waste recipient	Alternative waste treatment facility
Recycling Ltd. c.c. 123456789 Waste treatment facility address Germany, Berlin	Waste storage Ltd. c.c. 654987321 Alternative waste treatment facility address Germany, Berlin

Comment	Guarantee
Comment	Full warranty

Alternative final waste storage site  
Waste management storage Ltd. c.c. 147258369  
Waste treatment facility address  
Germany, Berlin

Data for guarantee or insurance sum calculation	
Shipment amount, vnt	10
Waste amount (Q), t	200.000000
1 ton of waste transportation cost (T), Eur/km	1.2000
Distance (A1), km	800.000
Distance (A2), km	800.000
Disposal and (or) recovery cost (P), Eur/t	250.0000
One day storage cost (L), Eur/t	150.0000
Possible financial guarantee amount, Eur	3447400.00

Waste	
Waste code	Waste
03 01 04*	pjuvenos, drožies, skiedros, mediena, medienos drožių plokštės ir fanera, kuriuose yra pavojingų cheminių medžiagų
02 01 08*	agrochemijos atliekos, kuriuose yra pavojingų cheminių medžiagų
06 03 15*	metalių oksidai, kuriuose yra sunkiųjų metalų

Annexes  
[annex1.pdf](#)  
[annex2.pdf](#)  
[annex3.pdf](#)

Figure 9. Window of preparation of guarantee or insurance amount reconciliation data (Data of guarantee or insurance sum reconciliation). Preview window.

After saving the data, in order to continue filling in the data or to submit the document for approval by the Environmental Protection Agency employees, press the **Correct** button **Edit**. After pressing the Adjust button, you will be returned to the data filling window (Figure 8). If you want to remove the guarantee or surety amount calculation document that has been prepared, click the **Delete** button **Remove** in the data view window.


To submit the data to the employees of the Environmental Protection Agency for evaluation, after filling in all the necessary data, press the Submit button **Submit** in the form for preparing data for the guarantee or insurance amount.

### Please note

*If all the mandatory data fields are not filled in or if they are filled in incorrectly, it will not be possible to submit the data for reconciliation until the deficiencies indicated in the resulting information message are corrected.*

After successful submission of data for reconciliation, the status of the document being prepared in the data preview window changes to “Submitted (Pateikta)” (Figure 10).

The screenshot shows a web form titled "Data of guarantee or insurance sum reconciliation". It contains several fields for data entry and a status box. The status box, labeled "State of reconciliation", shows "Pateikta" (Submitted) with a green icon and the date "2022-09-15 18:48".


Number	9601	State of reconciliation	Pateikta  2022-09-15 18:48
Message no.		Date of reconciliation state	
Reporter company/person code	987654321	Message no.	
Reporter name	UAB "Atliekų tvarkytojas"		
Waste dispatch address	Lithuania, Kauno m. sav., Kaunas, Aido g. 15-10		
Guarantee	Full warranty		
Waste recipient			
Alternative waste treatment facility			

**Figure 10. Window of preparation of guarantee or insurance amount reconciliation data (Data of guarantee or insurance sum reconciliation). Preview window.**


You can monitor changes in the status of the submitted document in the guarantee and insurance amount reconciliation window. You will also be notified of status changes via the e-mail specified in the contact details. If deficiencies are found in the submitted documents, the data must be re-reviewed and corrected and submitted for re-reconciliation.

If no deficiencies are found in the data and documents provided to the responsible employees of the Environmental Protection Agency, the status of the submitted document changes to “Agreed (Approved)”. After reconciliation of the financial guarantee, the system automatically generates a document number for the Transboundary Movement/Waste Transportation Notification document (Figure 11).

The screenshot shows the same web form as Figure 10, but the status has changed to "Approved". The status box, labeled "State of reconciliation", shows "Approved" with a green icon and the date "2022-08-22 09:00". The document number "LT 000188" is also visible in the status box.

Number	9302	State of reconciliation	Approved  2022-08-22 09:00 LT 000188
Message no.	LT 000188	Date of reconciliation state	
Reporter company/person code	987654321	Message no.	
Reporter name	UAB "Atliekų tvarkytojas"		
Waste dispatch address	Lithuania, Kauno m. sav., Kaunas, Aido g. 15-10		
Guarantee	Full warranty		
Waste recipient			
Alternative waste treatment facility			

**Figure 11. Window of preparation of guarantee or insurance amount reconciliation data (Data of guarantee or insurance sum reconciliation). Preview window.**

To check the status of the document, click on the “Status history” symbol  in the guarantee or insurance amount reconciliation window (Data of guarantee or insurance sum reconciliation) (Figure 11), the Status history window will open, which will provide data on the time of document status change and the person’s changed status.

In the document preview window for guarantee or insurance amount reconciliation (Figure 12), you can filter and view previously submitted documents according to the parameters of *Waste receiver (Waster recipient)*, *Status period (Period of status)*, *Status date from (Status from date)* and *Status date to (Status to date)*.

Guarantee or insurance amount reconciliation

Prepare

Waster recipient ⓘ

All

Period of status ⓘ

Optional

Status from date

Not defined

Status to date

Not defined

Filter


Number	Message no.	Date of status	Status	Reporter	Waste recipient	
4601	LT 000103	2018-07-02	Approved	987654321 "Atliekų tvarkytojas"	123456789 Recycling Ltd.	<a href="#">Preview</a>
4501		2018-06-29	Pateikta	987654321 "Atliekų tvarkytojas"	123456789 Recycling Ltd.	<a href="#">Preview</a>
4401	LT 000102	2018-06-29	Approved	987654321 "Atliekų tvarkytojas"	123456789 Recycling Ltd.	<a href="#">Preview</a>
4107		2018-06-25	Deficiencies identified	987654321 "Atliekų tvarkytojas"	123456789 Recycling Ltd.	<a href="#">Preview</a>
4106	LT 000091	2018-06-25	Approved	987654321 "Atliekų tvarkytojas"	123456789 Recycling Ltd.	<a href="#">Preview</a>
4103	LT 000088	2018-06-25	Approved	987654321 "Atliekų tvarkytojas"	123456789 Recycling Ltd.	<a href="#">Preview</a>

Figure 12. Preview window of guarantee or insurance amount reconciliation documents.

## 3.2. Notification document for transboundary movement/waste transportation

Once the guarantee or surety amount calculation document has been agreed, you can start preparing the transboundary movement/waste transportation notification document.

### 3.2.1. Creation of a notification document for transboundary movement/waste transportation (export)

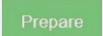
When starting to prepare the notification document for transboundary movement/waste transportation in PPWIS, select the Waste Managers module → Transboundary waste transportation section → Notification documents section (Figure 13) and press the Prepare button .

Prepare

Figure 13. Notification document preview window.

In the document creation window that opens, in the *Guarantee or insurance amount document* box, select the guarantee or insurance amount document on the basis of which you plan to prepare the Transboundary movement/waste transportation notification document. When you select a guarantee or insurance amount document in the *Guarantee or insurance amount document* box, pay attention to the reserved notification document number that was given after the guarantee or insurance amount was agreed, see [Section 3.1](#). “Document for the calculation of the guarantee or surety amount”. In the *Guarantee letter/policy (Letters/policy of guarantee)* box, upload a copy of the guarantee letter/policy issued by the bank or insurance company according to the agreed guarantee amount (Figure 14).

Figure 14. Uploading the warranty letter/policy.

After selecting the guarantee or insurance amount document and uploading the guarantee letter/policy, press the Prepare button .

After clicking the button, the document data preview window for the transboundary movement/waste transport notification is opened (Figure 15). The notification document preview window provides general information:

- *Notification number* – automatically generated;
- *Exporter – notifier* – automatically generated entity name;
- *Importer – recipient (Importer - consignee)* – automatically generated;
- *Country of dispatch* – automatically generated;
- Information of the *receiving state (Country of destination)*, obtained from the *guarantee or insurance amount calculation document*;
- *Document status (Status of document) and status date (Date of status)* – automatically generated;
- *Guarantee letter/policy (Letters/policy of guarantee)*– a document attached during the creation of the notification document.

« Back

International movement/waste transportation notification document

Prepare to submit Remove Print

Notification No.	LT 000188	Country of dispatch	Lithuania
Exporter-notifier	UAB "Atliekų tvarkytojas"	Country of destination	Latvia
Importer-consignee	Recycling, Ltd.	Letters/policy of guarantee	annex1.pdf
Status of document	Forming		
Date of status	2022-09-15 19:16		

Notification data Warranty or insurance amount data

1. Exporter-notifier 2. Importer-consignee

**Figure 15. Preview window of the transboundary (international) movement/waste transportation notification document.**

To start filling in the document, press the Prepare for submission button [Prepare to submit](#). After pressing the button, the Transboundary (international) movement/waste transport notification document form opens (Figures 16–20).

**International movement/waste transportation notification document**

Notification No.	LT 000188	Country of dispatch	Lithuania
Exporter-notifier	UAB "Atliekų tvarkytojas"	Country of destination	Latvia
Importer-consignee	Recycling Ltd.		
Waste generator-producer			
Status of document	Forming		
Date of status	2022-09-15 19:16		

**1. Exporter-notifier**

UAB "Atliekų tvarkytojas" c.c. 987654321

Person type: Lithuania legal person

Municipality: Vilniaus r. sav. Location: Galgajai (Mickūnų sen.) Street: Eglėškių g.

House No.: 10 Building: Flat No.:

Contact person: Vardas Pavare Phone: 8686868686 Email address: info@imone.lt Fax:

Tarpininko/prekybininko sutarties kopija arba sutarties įrodymas: [Browse...](#) annex2.pdf

**2. Importer-consignee**

Recycling Ltd. c.c. 123456789

Person type: Foreign person

Contact person: Vardas Pavardė Phone: 8686868686 Email address: info@imone.lv Fax:

Address: Latvia, Ryga

**3. Notification**

Document No.: LT 000188

Individual/Multiple: Vienkartinis vežimas

Management types: ☐ Šalinimas ☒ Naudojimas

Pre-consented recovery facility: Ne

**4. Total intended number of shipments**

Bendras vežimų skaičius: 1

**5. Total intended quantity**

Max waste weight, t: 15

Max waste volume:

**6. Intended period of time for shipment(s)**

First departure: 2022-09-30

**7. Package**

Packaging type: Barrel Box

Additional information: [Browse...](#) annex1.pdf

Special handling requirements: Ne

**Figure 16. Form for filling in the notification document for transboundary (international) movement/waste transportation.**

In the fields of the exporter-notifier section (marked No. 1 in Figure 16), the fields *Municipality, Area (Location), Street, House No., Building, Apartment (Flat) No., Person to inquire (Contact person), Telephone No., E-mail address, Fax* and *Copy of broker's/merchant's contract or proof of contract (Tarpininkavimo/prekybininko sutarties kopija arba sutarties įrodymas)*, please enter the contact information of the exporter-notifier.



**Please note**

*In the box “Copy of broker’s/merchant’s contract or proof of contract”, it is necessary to attach the broker’s/merchant’s representation agreement, if the report is completed by a broker or merchant.*

In the importer-recipient (consignee) section (marked No. 2 in Figure 16), enter the contact information of the importer-recipient in the fields *Person to inquire (Contact person)*, *Telephone No.*, *E-mail address*, *Fax*.

In the section of the notification (marked No. 3 in Figure 16), in the *Single/multiple (Individual/Multiple) transportation* box, select a single or multiple transportation, at *Management methods (Management types)*, select which management method will be used: “Removal (Šalinimas)” or “Use (Naudojimas)” and in the *Pre-approved device for use (Pre-consented recovery facility)* box select the value whether the device for use is pre-approved – “Yes” or “No”.

**Please note**

*If the value of single transportation is selected in the box “Single/multiple transportation”, then “1” will be indicated next to the total number of transportation and it will no longer be possible to adjust this number.*

In the Total number of planned transportation (Total intended number of shipments) section (marked No. 4 in Figure 16) in the box *Total number of planned transportation (Bendras vežimų skaičius)*, indicate the number of planned transportation.

In the *Maximum weight of waste, t (Max waste weight, t)* and *Maximum waste volume*, in the section of the total expected amount (Total intended quantity) (marked No. 5 in Figure 16), indicate the amount of waste planned to be removed.




**Please note**

*The waste volume measurement unit data field is provided only when a value is specified in the “Maximum waste volume” field.*

In the section of the period of the planned transportation (Intended period of time for shipment(s)) (marked No. 6 in Figure 16), indicate the period of the planned waste transportation in the boxes *First removal* and *Last removal*.

**Please note**

*If the pre-approved device is marked “Yes”, the transportation period may not exceed three years. In the case of the sign “No”, the period cannot exceed one year.*


Select the type of package from the list in the box *Type of package 1* (marked No. 7 in Figure 16) (possible values in this list: “Barrel”, “Wooden barrel”, “Box”, “Bag”, “Combined package”, “Pressurized container”, “Unpackaged”) and press the Add button . The Add button  is pressed each time an additional selection is made. If you want to remove a package type from the list, click the Remove button  and the package type will be removed. If you press the Edit button next to the added waste, then it will be possible to change the selected packaging type to another.



If the required package type is not in the list of packages, put a check mark in the box *Other* and enter the name of the package type in the box *Type of package other name*.

In the package section, write whether the packages require special care. In the *Special care requirements* box, select a value of “Yes” or “No” in the data field. If you select the value “Yes”, then enter a note in the *Special maintenance requirements note* box. Also, if needed, add an additional information document in the *Additional information* box.

### Please note

The logo of the flags  indicates that it is important to fill in the boxes in two languages, as this is reflected in the Lithuanian and English notification document print forms.

International movement/waste transportation notification document

8. Intended carrier(s) **8**

Person type Foreign person

Company code 357951456

Company name Carrier Ltd.

Country Germany

Region

Location Berlin

Street

House No.

Building

Flat No.

Contact person Vardas Pavardė

Phone 868686868686

Email address info@imone.com

Fax

Vehicles

R - roads

S - sea

Kiti vežėjai

Browse... annex3.pdf

9. Waste generator(s)-producer(s) **9**

☐ Several producers ☒ One producer

Person type Lithuania legal person

Company code 987654321

Company name UAB "Atliekų tvarkytojas"

Municipality Vilniaus m. sav.

Location Vilnius

Street Akalotės g.

House No. 10

Building

Flat No.

Contact person Vardas Pavardė

Phone 868686868686

Email address info@imone.lt

Fax





Site and process of generation

Manufacturing waste

File of site and process of generation

Browse... annex1.pdf

Figure 17. Form for filling in the notification document for transboundary (international) movement/waste transportation.

In the Intended carrier(s) section (marked #8 in Figure 17), enter the carrier's contact information in the *Type of Person, House No., Building, Apartment No., Contact Person, Phone No., E-mail address, and Fax* boxes. In the Means of Transport box, select the planned waste transportation method from the list provided (roads, sea, air, inland waterways, trains/railways) and click the Add button . Click the Add button  each time you make an additional selection. If you want to remove the selected vehicle from the list, press the Remove button  and the vehicle will be removed. If you press the Edit button  next to the vehicle, then you can replace the selected vehicle with another one.

If there is more than one carrier, then in the field Other carriers, add a document with the information of other carriers.

In the waste producer(s) (Waste generator(s)-producer) section (marked No. 9 in Figure 17), indicate whether there is one producer or several. *Type of person (Person type), Municipality, Area (Location), Street, House No., Housing (Building), Apartment (Flat) No., Person to inquire (Contact person), Telephone No., E-mail address, Fax, Place of production and process (Site and process of generation)*, enter information about waste producers and the waste generation process in the boxes.

If you mark that there are several producers, then add a document with a list of waste producers in the *List of waste producers (File of site and process of generation)* box.

**International movement/waste transportation notification document**

---

**10. Disposal facility** 10

Facility type ✓ Recovery facility   
 Person type ✱ Užsienio asmuo   
 Code ✓ 123456789   
 Name ✓ Recycling Ltd

Country ✱ Latvia   
 Region    
 Location ✓ ⓘ Ryga

Street    
 House No.    
 Building    
 Flat No.

Contact person ✓ Vardas Pavarde   
 Phone ✓ 8686868686   
 Email address ✓ info@imone.com   
 Fax

Factual site of disposal/recovery ⓘ Ryga

Evidence, declaration confirming existence of license ✱ Browse... annex2.pdf   
 Other facility of disposal/recovery Browse... annex1.pdf

---

**11. Disposal/recovery operation(s)** 11

**Waste recovery operation(s)**

+

R3 Organinių medžiagų, nenaudojamų kaip tirpikliai, perdirbimas ir (arba) atnaujinimas (įskaitant kompostavimą ir kitus biologinio pakeitimo procesus)

R12 Atliekų būsenos ar sudėties pakeitimas, prieš vykdant su jomis bet kurią iš R1-R11 veikų

Technology employed ⓘ Recycling   
 Reasons of export ⓘ

Next waste recovery operation(s) Browse... annex1.pdf   
 Waste recovery description Browse... annex2.pdf   
 Request from a third party if the waste is imported into the community Browse... annex3.pdf

---

**12. Designation and composition of the waste** 12

Designation and composition of the waste ✓ ⓘ Waste

---

**13. Physical characteristics** 13

**Physical characteristics**

+

Solid





Viscous/paste

☐ Kiti

Note ⓘ

**Figure 18. Form for filling in the notification document for transboundary (international) movement/waste transportation.**

In the section of disposal/use facility (marked No. 10 in Figure 18), in the *Type of facility (Facility type)*, *Type of person (Person type)*, *Code*, *Name*, *Country*, *Region*, *Area (Location)*, *Street*, *House No.*, *Building*, *Apartment (Flat) No.*, *Person to inquire (Contact person)*, *Telephone No.*, *E-mail address*, *Fax*, *Actual place of disposal/use (Factual site of disposal/recovery)*, *Evidence, declaration confirming the presence of a permit (Evidence, declaration confirming existence of license)* and *Other disposal/use facilities (Other facility of disposal/recovery)* boxes, enter information about the waste management company.

In the disposal/use method section (marked No. 11 in Figure 18) in the *Waste management activity* box, select the planned waste management activity from the list provided and press the Add button . Click the Add button  each time you make an additional selection. If you want to remove a waste management activity from the list, click the Remove button  and the waste management activity will be removed. If you press the Edit button  next to the waste management activity, then it will be possible to replace the selected waste management activity with another one.





Enter the requested information in the *Use technology (Technology employed)*, *Reasons for export (Reasons of export)* boxes. In the boxes *Further waste management activities (Next waste recovery operation(s))*, *Description of waste use (Waste recovery description)* and *Third party request, if the waste is imported into the community (Request from a third if the waste is imported into the community)*, attach the requested documents to the boxes.

#### **Please note**

*If waste is planned to be transported for intermediate use or disposal, information on further final use or disposal of waste is provided in the annex of this document.*

*The reason for export (Reasons of export) is filled in only when the waste is transported to third countries, i.e. non-EU countries.*

In the waste name and composition section (Designation and composition of the waste) (marked No. 12 in Figure 18), write the name and composition of the waste in the *Waste name and composition (Designation and composition..)* box. If necessary, provide a more detailed description of the waste in the annexes of this document.

In the Physical Properties section (marked No. 13 in Figure 18), select the physical properties of the waste from the list provided in the *Physical Properties* box and press the Add button . Click the Add button  each time you make an additional selection. If you want to remove a waste physical property from the list, click the Remove button  and the waste physical property will be removed. If you press the Edit button  next to the physical property of the waste, then it will be possible to replace the selected physical property of the waste with another one.

After checking the *Other (Kita)* box, fill in the *Physical properties other name* box.

If necessary, additional information is provided in the *Note* box.

**International movement/waste transportation notification document**

---

**14. Waste identification** 14

Basel Annex VIII (or IX if applicable) ✓ OECD code

A1100

EC list of waste

02 01 04 plastikų atliekos (išskyrus pakuotę) +

National code in country of export National code in country of import

Other (specify)

Y-code

No entries

H-code

UN class UN number

UN shipping name

Customs code(s) (HS)

---

**15. State of export/dispatch** 15.1

a) Related country/state b) Code of competent authorities, when applied

Lithuania

c) Export point name c) Export point custom code

Klaipėda

---

**15. State(s) of transit** 15.2

a) Related country/state b) Code of competent authorities, when applied

c) Import point name c) Import point custom code

c) Export point name c) Export point custom code

+

---

**15. State of import/destination** 15.3

a) Related country/state b) Code of competent authorities, when applied





Latvia

c) Import point name c) Import point custom code Route

Ryga Browse... annex1.pdf

**Figure 19. Form for filling in the notification document for transboundary (international) movement/waste transportation.**

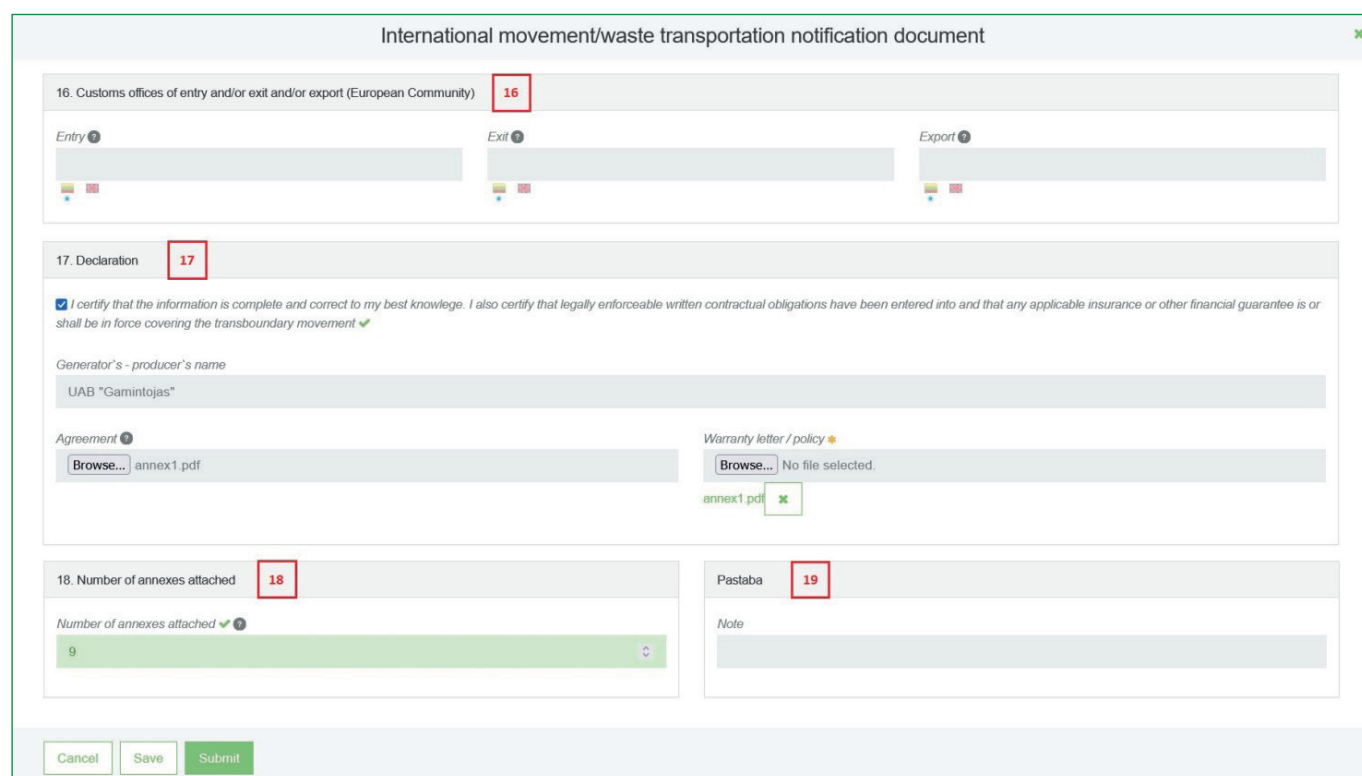
In the section of Waste identification (marked No. 14 in Figure 19), in the *Basel Convention Annex VIII (or IX, if applicable), OECD Code, EC Waste List, National Code of Exporting Country, National Code of Importing Country, Other (specify), Y Code(s), H Code, UN Category, UN Number, UN transportation name and Customs code(s) (HS)* boxes, enter or select from the provided list information about the waste to be transported.

In the *EC waste list* and *Y code(s)* boxes, select the waste codes from the lists provided and press the Add button . Click the Add button  each time you make an additional selection. If you want to remove the waste code from the list, press the Remove button  and the waste code will be removed. If you press the Edit button  next to the waste code, then it will be possible to replace the selected waste code with another one.

In the Exporting-Sending State (State of export/dispatch) section (marked No. 15.1 in Figure 19), enter the information about the export-ing-sending country in the boxes *Related Country/State, Competent Authority Code No., when applicable, Name of the Export Point* and *Customs Code of the Export Point*.

In the Transit State(s) (State(s) of transit) section (marked No. 15.2 in Figure 19), enter information about the country(ies) of transit in the *Related Country/State, Competent Authority Code No., when applicable, Name of the Entry Point, Customs Code of the Entry Point, Name of Exit Point* and *Customs Code of Exit Point*.

In the Import-destination country (State of import/destination) section (marked No. 15.3 in Figure 19), enter the information about the country of import destination in the boxes *Related Country/State, Competent Authority Code No., when applicable, Name of the Entry Point, Customs Code of the Entry Point*. In the *Route* box, upload a document with the details of the waste transport route(s) together with the details of the alternative route(s).



**Figure 20. Form for filling in the notification document for transboundary (international) movement/waste transportation.**

In the entry and/or exit and/or export customs (European Community) section (marked No. 16 in Figure 20), enter information about waste entering and/or leaving the European Community in the *Entry, Exit* and *Export* boxes.

**Please note**


*Filled in only if the waste is transported through customs posts.*

In the declaration section (marked No. 17 in Figure 20), confirm that all known information provided is correct, that legally enforceable contractual obligations have been entered into in writing and that any insurance or other financial guarantee applicable to transboundary transportation is or will be valid. Attach the specified documents in the *Contract (Agreement)* and *Warranty letter/policy* boxes.

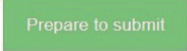
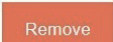
In the Number of annexes attached section (marked No. 18 in Figure 20), enter the number of attachments attached to the document in the *Number of annexes attached* box.

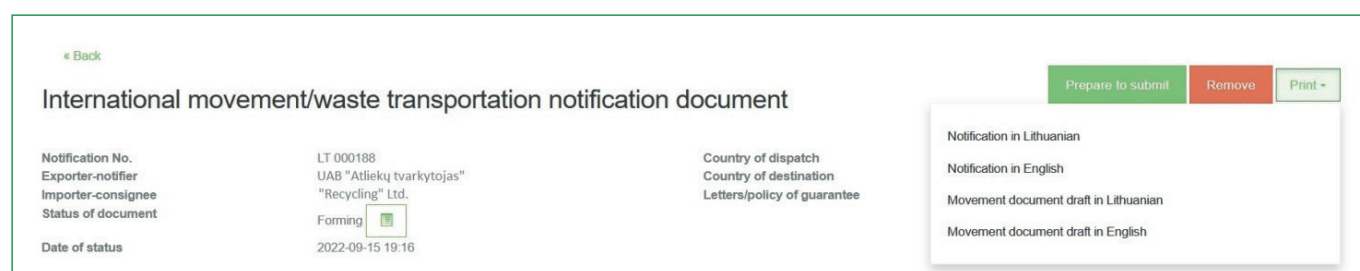
In the *Note (Pastaba)* section (marked No. 19 in Figure 20), in the Note box, enter notes related to the Transboundary (international) Movement/Waste Transportation Notification document.

### 3.2.2. Saving, editing, deleting and submitting a notification document for transboundary movement/waste transportation (export)

After filling in the form of the Transboundary Movement/Waste Transportation Notification document or if you want to extend the preparation of the Transboundary Movement/Waste Transportation Notification document later, click the Save button  in the document preparation window and save the provided information (Figure 20).

Clicking the Save button will automatically open the Transboundary Movement/Waste Transportation Notification document preview window where you can review the previously filled information.

After saving the data, in order to continue filling in the data or submit the document for approval by the Environmental Protection Agency employees, press the Prepare for submission button  (Figure 21). You will automatically be returned to the form for completing the Transboundary Movement/Waste Transportation Notification document. If you want to delete the started notification document of transboundary movement/waste transport, press the Delete button  in the data preview window.



**Figure 21. Form for filling in the notification document for transboundary movement/waste transportation.**

After completing the Transboundary Movement/Waste Transportation Notification Document Form, submit the information to an employee of the Environmental Protection Agency for evaluation. Click the Submit button  in the document form for the notification of transboundary movement/waste transportation.




*Please note*

*If all mandatory data fields are not filled in or if they are filled in incorrectly, it will not be possible to combine the submitted data until the deficiencies indicated in the resulting information message are corrected.*

After successfully submitting the data for reconciliation, the status of the document being prepared in the data preview window changes to “Evaluated”. After the Environmental Protection Agency accepts the data, the status of the document in PPWIS changes to “Accepted”. After the Environmental Protection Agency submits a document to interested parties for reconciliation, the status of the document in PPWIS changes to “Submitted to other institutions”.

After the reconciliation of the Transboundary movement/waste transportation notification document, the status of the document in PPWIS changes to “Transportation possible” or “Transportation possible with a condition”. After rejecting the Transboundary movement/waste transportation notification document, the status of the document in PPWIS changes to “Transportation not possible”.

You can monitor changes in the status of the submitted document in the report document preview window (Figure 22). You will also be notified of status changes via the e-mail specified in the contact details. If deficiencies are found in the submitted documents, the data must be re-reviewed and corrected and submitted for re-reconciliation.

Clicking Status History  in the Transboundary Movement/Waste Transportation Notification document window will open the Status History window, which will provide data on the time the document status changed and the person who changed the status.

In the notification documents preview window, you can filter and view previously submitted documents according to *Type*, *Importer-recipient (consignee)*, *Waste producer (Waste generator-producer)*, *Intended transporter (carrier)*, *Status period (Period of status)*, *Status date from (Status from date)* and *Status date (Status to date)* to parameters.



Notifications

Prepare

Type

All

Importer-consignee

Waste generator-producer

Intended carrier

Period of status

Optional

Status from date

Not defined

Status to date

Not defined

Filter

Notification No.	Date of status	Status	Importer-consignee	Waste generator-producer	Intended carrier	
LT 000087	2018-06-22	Forming	987654321 "Recycling" Ltd.	963852741 "Atliekų tvarkytojas" UAB	654789321 UAB "Atliekų vežėjas"	<a href="#">Preview</a>
LT000023	2018-06-18	Shipment available with terms	987654321 "Recycling" Ltd.	963852741 "Atliekų tvarkytojas" UAB	654789321 UAB "Atliekų vežėjas"	<a href="#">Preview</a>
LT 000073	2018-06-15	Shipment not available	987654321 "Recycling" Ltd.	963852741 "Atliekų tvarkytojas" UAB	654789321 UAB "Atliekų vežėjas"	<a href="#">Preview</a>
LT 000086	2018-06-15	Shipment not available	987654321 "Recycling" Ltd.	963852741 "Atliekų tvarkytojas" UAB	654789321 UAB "Atliekų vežėjas"	<a href="#">Preview</a>
102	2018-06-15	Shipment available with terms	963852741 "Atliekų tvarkytojas" UAB	987654321 "Recycling" Ltd.	654789321 UAB "Atliekų vežėjas"	<a href="#">Preview</a>
LT 000085	2018-06-15	Shipment available	987654321 "Recycling" Ltd.	963852741 "Atliekų tvarkytojas" UAB	654789321 UAB "Atliekų vežėjas"	<a href="#">Preview</a>
LT 000071	2018-04-08	Forming	987654321 "Recycling" Ltd.	963852741 "Atliekų tvarkytojas" UAB	654789321 UAB "Atliekų vežėjas"	<a href="#">Preview</a>

Figure 22. Notification document preview window


### 3.2.3. Notification document for transboundary movement/waste transportation (import)

Data on Transboundary movement/waste transportation notification documents (import) are uploaded to PPWIS by Environmental Protection Agency employees. You can view the notification documents (import) of the transboundary movement/waste transportation in the Notification document preview window (Figure 22).

## 3.3. Completion of a document for transboundary movement/waste transportation

After obtaining permits for the transportation of waste from all competent authorities, you can start the transportation of a specific shipment of waste, i.e. prepare a movement document.

### 3.3.1. Completion of a document for transboundary movement/waste transportation movement (export)

When starting to prepare a transboundary movement/waste transportation movement document in PPWIS, select the Waste Managers module → Transboundary waste transportation (Transboundary shipments of waste) section → Movement documents section and press the Prepare button  (Figure 23).

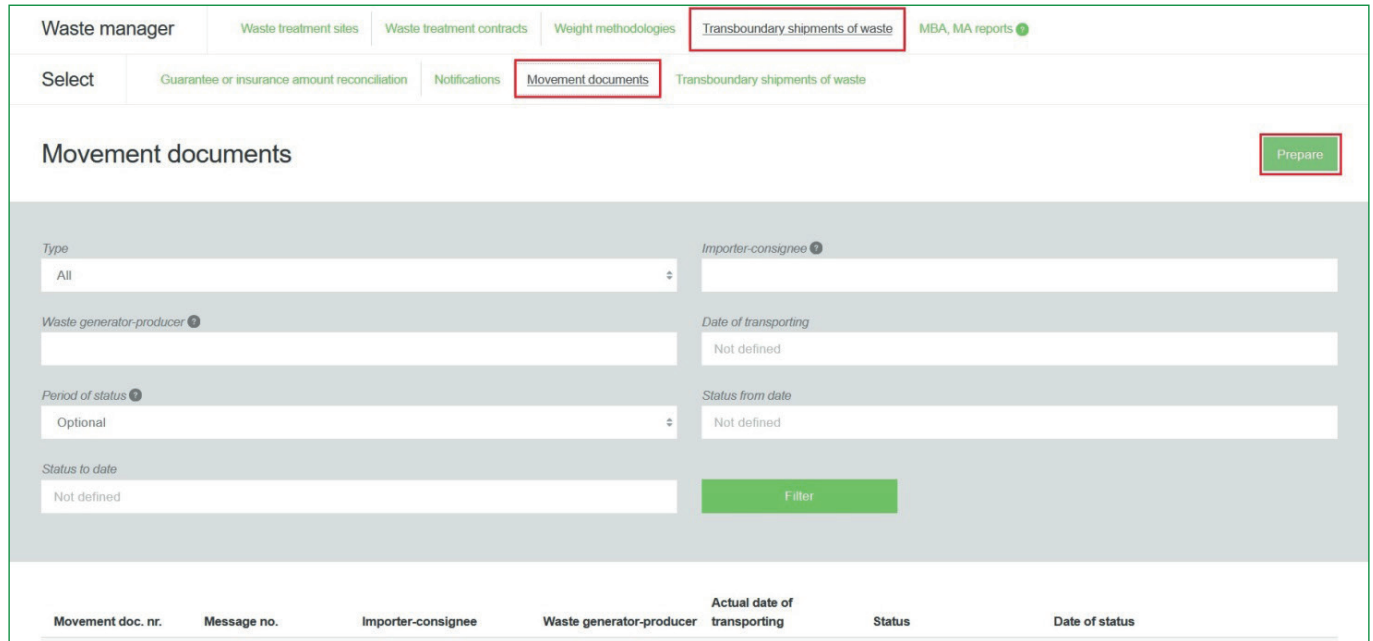
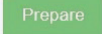


Figure 23. Movement documents preview window.

In the opened window for creating a new movement document (Create concomitant document), from the list of notification documents, select the notification document according to which waste transportation is planned. After selecting the notification document, press the Prepare button  (Figure 24).

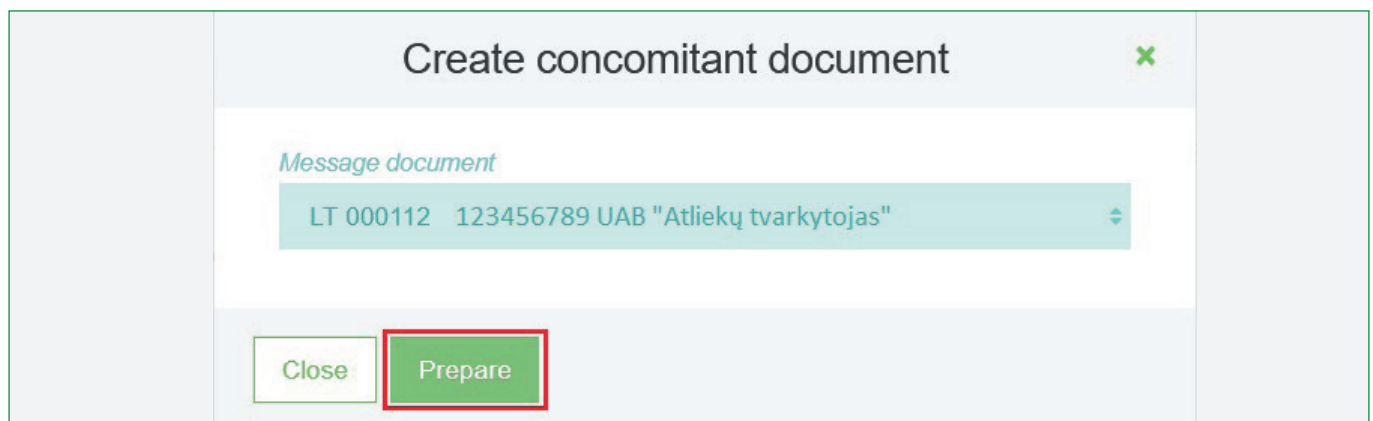


Figure 24. Prepare a movement document (Create concomitant document).

In the opened movement/waste transport movement (shipments of waste) document, the main information has already been transferred from the notification document. After pressing the Actions button **Actions** in the transboundary movement/waste transportation movement document preview window, select the Prepare for submission action (Figure 25), the Pre-prepare movement document form is automatically opened.

Back

### Movement document for transboundary movements/shipments of waste

Exporter-notifier: UAB "Atliekų tvarkytojas" "Recycling" Ltd.  
 Importer-consignee: Lithuania  
 Waste generator-producer: Austria  
 Status of document: No  
 Date of status: 2022-09-18 11:08  
 State of dispatch: Lithuania  
 Country of destination: Austria  
 Planned to issues a document certifying product and/or packaging waste treatment: No  
 Reason of cancelled shipment: No

Actions: Prepare, Remove

1. Notification No.	2. Serial/total number of shipments

Figure 25. Notification document preview window.

If you plan to issue a document proving the disposal of products and/or packaging waste (marked No. 1 in Figure 26), In the Prepare movement document form, mark the "Yes" box, or if the document proving the disposal of products and/or packaging waste will not be issued, select the "No" box.

### Create concomitant document

Notification No. LT 000112  
 Total number of shipments 10  
 Exporter-notifier UAB "Atliekų tvarkytojas" j. k. 123456789  
 Importer-consignee "Recycling" Ltd. j. k. 987654321  
 Waste generator-producer Lietuva, Alytus m. sav., Alytus  
 Status of document Vardas Pavardė, tel. +3706868686868, info@imone.lt  
 Date of status -

1. Notification No. 2

2. Serial/total number of shipments 3

3. Exporter-notifier 4

4. Importer-consignee 5

5. Actual quantity 6

6. Actual date 7

7. Package 8

Planned to issues a document certifying product and/or packaging waste treatment: Yes

Total number of shipments 10  
 Serial number 1

Actual amount of waste, t 22.5  
 Volume of waste

Actual date of transporting 2022-09-19

Packaging type(s) 1 - Barrel  
 Additional information  
 Special handling requirements No  
 Notes for special handling requirements  
 Number of packages 56

Figure 26. Prepare movement document form (Create concomitant document).

**Please note**

*A document proving the treatment of product and/or packaging waste can be issued only for that exported amount of waste, the export of which has been notified to the DEP, from which the controlled area is planned to export waste via PPWIS by providing this information:*

- no later than 1 working day before the shipment of waste;*
- information accompanying waste transportation, which is specified in Annex VII of Regulation 1013/2006;*
- no later than 1 working day before the removal of the waste transportation – the planned time of removal of the waste transportation (in an hourly interval);*
- removal of the waste transportation – the time of removal, the state registration number of the vehicle and the route in the territory of the Republic of Lithuania.*

The number of the notification is automatically given in the Notification No. section (marked No. 2 in Figure 26).

In the Serial number/total number of carriages (Serial/total number of shipments) section (marked No. 3 in Figure 26), the *Total number of transportation (shipments)* box is filled in automatically, enter the serial number of the carriage in the *Serial number* box.

In the exporter-notifier section (marked No. 4 in Figure 26), information about the waste exporter-notifier is auto-matically entered.

In the importer-recipient (consignee) section (marked No. 5 in Figure 26), information about the importer-recipient is automatically entered.

In the Actual quantity section (marked No. 6 in Figure 26), enter the actual amount of waste in the *Actual waste quantity, t (Actual amount of waste, t)* and *Waste volume (Volume of waste)* boxes.

In the actual date section (marked No. 7 in Figure 26), enter the date of waste transportation in the *Actual date of transportation* box.

In the package section (marked No. 8 in Figure 26), enter the number of packages in the *Total number of packages (Number of packages)* box.

Create concomitant document ✕

8. Carrier (s) 9

**8. a) 1st Carrier**

Person type ✓

Foreign person

Company code ✓

654789321

Company name ✓

Carrier Ltd.

Šalis ✓

Austria

Region

Location ✓ ⓘ

Viena

Street

House No.

Building

Flat No.

Contact person ✓

Vardas Pavarde

Phone ✓

8686868686

Email address ✓

info@imone.com

Fax

Vehicles

R - roads

S - sea

Date of transfer ⓘ

**8. b) 2nd Carrier**

Person type ✓

Foreign person

Company code ✓

951753258

Company name ✓

"Carrier 2", Ltd.

Šalis ✓

Germany

Region

Location ✓ ⓘ

Berlin

Street

House No.

Building

Flat No.

Contact person ✓

Vardas Pavarde

Phone ✓

8686868686

Email address ✓

info@imone.com

Fax

Vehicles

R - roads

Date of transfer ⓘ

**8. c) Last Carrier**

Person type ✓

Foreign person

Company code ✓

987654321

Company name ✓

"Carrier 3", Ltd.

Šalis ✓

Germany

Region

Location ✓ ⓘ

Berlin

Street

House No.

Building

Flat No.

Contact person ✓

Vardas Pavarde

Phone ✓

8686868686

Email address ✓

info@imone.com

Fax

Vehicles





R - roads

Date of transfer ⓘ

Other carriers

Browse... annex1.pdf

Figure 27. Prepare movement document form (Create concomitant document).

In the section of carriers (marked No. 9 in Figure 27), in the *Type of person, House No., Building, Apartment No., Person to inquire, Phone, E-mail* and *Fax* boxes, enter the carrier(s) contact information. In the *Means of Transport* box, select the planned waste transportation method from the list provided (roads, sea, air, inland waterways, trains/railways) and click the Add button . Click the Add button  each time you make an additional selection. If you want to remove the vehicle from the list, press the Remove button  and the vehicle will be removed. If you press the Edit button  next to the vehicle, then you can replace the selected vehicle with another one.

If there are more than three carriers, then in the field *Other carriers* add a document with information about other carriers.

**Create concomitant document**

**9. Waste generator(s)-producer(s)** 10

Several waste generator-producers  
**Waste generator-producers**  
List attached  
[test2.docx](#)  
Site and process of generation


**10. Disposal facility** 11

"Recycling" Ltd. į. k. 987654321  
**Address**  
Austria, Austria  
**Facility type**  
Recovery facility  
**Contact person**  
Vardas Pavardė, tel. 868688686868, info@imone.com  
**Factual site of disposal/recovery**  
  
**License, declaration proving existing of permission**  
[test2.docx](#)  
**Other facility of disposal/recovery**

**11. Disposal/recovery operation(s)** 12

**Waste recovery operation(s)**  
R12 - Atliekų būsenos ar sudėties pakeitimas, prieš vykdanant su jomis bet kurią iš R1-R11 veikų  
**Next waste recovery operation(s)**  
[test3.docx](#)  
**Waste recovery description**  
Request from a third party if the waste is imported into the community  
**Technology employed**  
  
**Reasons of export**

**12. Designation and composition of the waste** 13

**Designation and composition of the waste**  
Mikšas  


**14. Waste identification** 15

Basel Annex VIII ( or IX if applicable)  
B3026  
**OECD code**  
EC list of waste  
02 01 04 plastikų atliekos (išskyrus pakuotę)  
**State of export/dispatch**  
**State of import/destination**  
Other (specify)  
  
**Y-code**  
**H-code**  
  
**UN class**  
**UN number**  
**UN shipping name**  
  
**Customs Code (s) (HS)**


**13. Physical characteristics** 14

**Physical characteristics**  
2 - Solid  
  
**Note**

**15. Exporter's - notifier's / generator's - producer's declaration** 16

☒ I certify that the above information is complete and correct to my best knowledge. I also certify that legally enforceable written contractual obligations have been entered into, that any applicable insurance or other financial guarantee is in force covering the transboundary movement and that all necessary consents have been received from the competent authorities of the countries concerned. ✓

**16. To be filled by a person involved in cross-border transportation if additional information is required** 17

To be filled by a person involved in cross-border transportation if additional information is required ⓘ  


**Route** 18

**Vežimo tipas** ✓  
Roads

**Roads of route** ⓘ

A1 Vilnius-Kaunas-Klaipėda

**The border crossing point of the Republic of Lithuania** ✓  
Klaipėda

**Vehicle license plate** ✓  
AAA001

**Planned departure time** ⓘ  
12:00-13:00

**Actual departure time** ⓘ

**Place of waste disposal** ⓘ  
"Atliekų tvarkytojas", UAB (Vilniaus m. sav., Vilnius, Ulonų g. 3)

**Figure 28. Prepare movement document form (Create concomitant document).**

In the Waste producer(s) (Waste generator(s)-producer(s)) section (marked No. 10 in Figure 28), information about the waste producer(s) is automatically entered.



In the disposal/use facility section (marked No. 11 in Figure 28), information about the waste use/disposal facility is automatically entered.

In the Disposal/use method(s) (Disposal/recovery operation(s)) section (marked No. 12 in Figure 28), information about the method(s) of waste disposal/use is automatically entered.

In the waste name and composition section (Designation and composition of the waste) (marked No. 13 in Figure 28), the names and composition of the waste are automatically entered.


In the physical properties (characteristics) section (marked No. 14 in Figure 28), the information about the physical properties of the waste is automatically entered.

In the waste identification section (marked No. 15 in Figure 28), the information about the waste planned to be transported is automatically entered.

In the Exporter-Notification/Manufacturer's Declaration (Exporter's-notifier's/generator's-producer's declaration) section (marked No. 16 in Figure 28), note that all known information provided is correct and also confirm that legally enforceable contractual obligations have been entered into in writing, that any insurance or other financial guarantee applicable to transboundary transportation is in place and that all necessary permits have been obtained from the competent authorities of the countries concerned.

In the section Filled in by a person participating in transboundary transportation, if additional information is required (To be filled by a person involved in cross-border transportation if additional information is required) (marked No. 17 in Figure 28), enter additional information in the *Filled in by a person participating in transboundary transportation (To be filled by a person involved in cross-border transportation if additional information is required)* box.

If you indicated when you started filling in the movement document form that you will issue a document proving the disposal of product and/or packaging waste, then you will additionally need to fill in the DEP information section. In the DEP information section (Route) (marked No. 18 in Figure 28), enter information about the waste transportation route, vehicle, time and place of waste loading in the boxes *Type of transportation (Vežimo tipas)*, *Border crossing point of the Republic of Lithuania*, *Planned dispatch (departure) time*, *Waste dispatch location (Place of waste disposal)*.

**3.3.2. Saving, editing, deleting, submitting a document for transboundary movement/waste transportation movement (export).** After completing the Prepare a movement document form or to extend the preparation of a movement document for transboundary movement/waste transportation later, press the Save button  and save the document. Clicking the Save button will open the transboundary movement/waste transportation movement document pre-view window (Figure 29) where you can see the previously filled information.

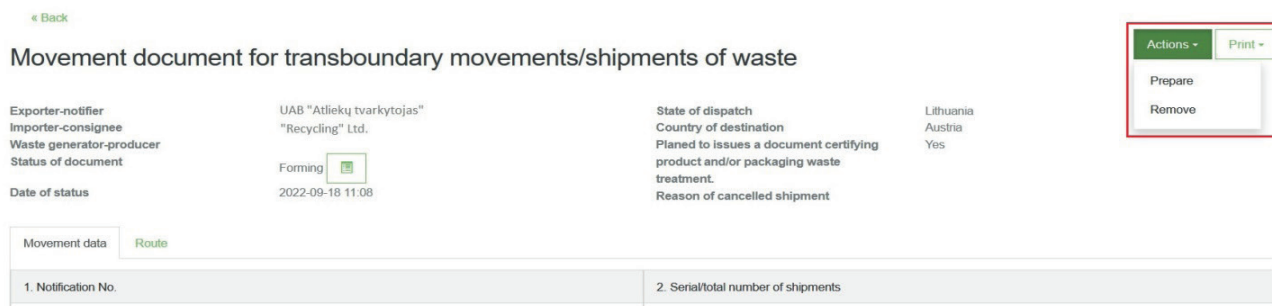


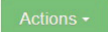


Figure 29. Preview window of transboundary movement/waste transportation movement document.




You must provide the data stored in the transboundary movement/waste transportation movement document. In the transboundary movement/waste transportation movement document preview window, click the Actions button  and select the Prepare for Submission action (Figure 29). The Prepare movement document form will automatically open, where you can correct the previously submitted data. If the data is entered correctly, press the Submit button  (Figure 28).

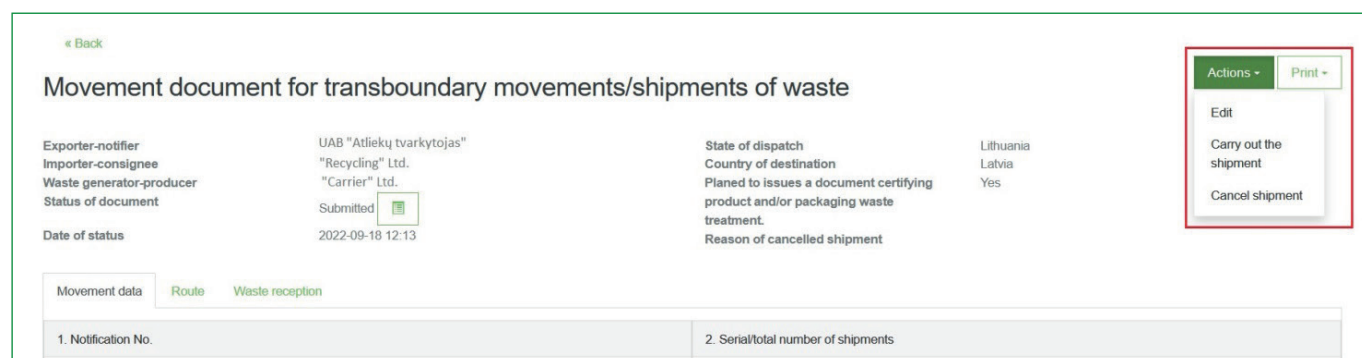
If you want to remove the Transboundary movement/waste transportation movement document that has been prepared, in the Transboundary movement/waste transportation movement document preview window, click the Actions button  and select the Delete action (Figure 29).

### Please note

*If all the mandatory data fields are not filled in, or if they are filled in incorrectly, it will not be possible to submit the document for transboundary movement/waste transportation movement until the deficiencies indicated in the resulting information notice are corrected.*


After successful submission of the document, the status of the document being prepared changes to “Submitted” in the data preview window.

If, when you started filling out the form for the Transboundary movement/waste transportation movement document, you indicated that you will write out a document proving the disposal of product and/or packaging waste, then you need to press the Actions button  in the Transboundary movement/waste transportation movement document preview window and select the Carry out transportation action (Figure 30. ).



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### Movement document for transboundary movements/shipments of waste

Exporter-notifier	UAB "Atlieky tvarkytojas"	State of dispatch	Lithuania
Importer-consignee	"Recycling" Ltd.	Country of destination	Latvia
Waste generator-producer	"Carrier" Ltd.	Planned to issues a document certifying product and/or packaging waste treatment.	Yes
Status of document	Submitted 	Reason of cancelled shipment	
Date of status	2022-09-18 12:13		

Movement data **Route** Waste reception

1. Notification No.	2. Serial/total number of shipments
---------------------	-------------------------------------

**Figure 30. Preview window of the document accompanying the waste transportation.**

After selecting the Execute transportation action, PPWIS will automatically open the Execute waste transportation data submission form (Figure 31).

**Figure 31. Execute waste transportation data submission (Pažymėti atliekų išvežimą) form.**

In the Execute waste transportation data submission form (Figure 31), in the *Actual transportation time (Faktinis vežimo laikas)*, *Border crossing point of the Republic of Lithuania (LR sienos kirtimo vieta)*, *Vehicle state number (Vehicle license plate)*, *Roads on which the route is carried out (Roads of route)* boxes, enter the actual time of waste transportation, the vehicle and the route by which the waste will be transported and press the Execute transportation button. After pressing the Execute transportation **Execute transportation** button, the data status changes to Waste removed in the transboundary movement/waste transportation movement document preview window.

If you indicated when you started filling out the form for the Transboundary movement/waste transportation movement document that you will not issue a document proving the disposal of product and/or packaging waste, then after filling out the movement document and pressing the Submit button **Submit** (Figure 28), you will not need to provide additional information about waste removal.

### 3.3.3. Document for transboundary movement/waste transportation movement (export). Submission of waste management accounting data

After export/removal of waste, it is necessary to provide information about receipt of waste abroad.

In the transboundary movement/waste transportation movement document preview window, press the Actions button **Actions** and select the action Waste management accounting data (Submit waste management data) (Figure 32).

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### Movement document for transboundary movements/shipments of waste

Exporter-notifier: UAB "Atliekų tvarkytojas"  
 Importer-consignee: "Recycling" Ltd.  
 Waste generator-producer: "Carrier" Ltd.  
 Status of document: Submitted  
 Date of status: 2022-09-18 12:40

State of dispatch: Lithuania  
 Country of destination: Latvia  
 Planned to issues a document certifying product and/or packaging waste treatment: No  
 Reason of cancelled shipment:

Actions: Edit, Submit waste management data, Cancel shipment

1. Notification No. 2. Serial/total number of shipments

Figure 32. Transboundary movement/waste transportation movement document.

After selecting the action Waste management accounting data, the system automatically opens the Waste Management accounting data filling form (Atliekų tvarkymo apskaitos duomenys) (Figure 33). In this form, select whether or not you carry out brokerage/waste trading activities.

Atliekų tvarkymo apskaitos duomenys

Gavimo data: 2022-09-20

Atliekų gavėjo pasirašyta atliekų judėjimo dokumento kopija: annex1.pdf

☒ Nevykdu tarpininkavimo/prekybos atliekomis veiklos ☐ Vykdu tarpininkavimo/prekybos atliekomis veiklą

Atliekų išsiuntimo vieta: UAB "Atliekų tvarkytojas"

Atlieka	Pirminis atliekų šaltinis	Užsienyje gautas kiekis, t	Atliekų tvarkymo veikla
17 05 07* kelių skalda, kurioje yra pavojingų cheminių medžiagų	Domestic (Lithuanian) market	10.000000	R12 Atliekų būsenos ar sudėties pakeitimas, prieš vykdant su jomis bet kurią iš R1-R11 veikų

Close Pateikti

Figure 33. Transboundary movement/waste transportation movement document (Atliekų tvarkymo apskaitos duomenys). When the company does not carry out waste brokerage/trading activities.

If you marked that **you do not carry out brokerage/waste trade activities (Nevykdu tarpininkavimo/prekybos atliekomis veiklos)**, then in the Waste Management accounting data form (Figure 33), in the *Date of receipt (Gavimo data)*, *Copy of waste movement document signed by the recipient of waste (Atliekų gavėjo pasirašyta atliekų judėjimo dokumento kopija)*, *Place of waste dispatch (Atliekų šalinimo vieta)*, *Waste (Atlieka)*, *Primary source of waste (Pirminis atliekų šaltinis)*, *Quantity received abroad, t (Užsienyje gautas kiekis, t)*, *Waste management activity (Atliekų tvarkymo veikla)* boxes, enter information about waste receipt.

In the *Waste*, *Primary source of waste*, *Waste management activity*

boxes, select the values from the lists provided and click the Add button . Click the Add button each time you make an additional selection. If you want to remove the values from the list, press the Remove button and the values will be removed. If you press the Edit button next to the values, then you can replace the selected value with another one.

If you marked that **you carry out brokerage/waste trade activities (Vykdau tarpininkavimo/prekybos atliekomis veiklą)**, in the Waste Management accounting data form (Figure 34), additionally in the *Waste Manager (Atliekų tvarkytojas)* and *Waste Management Place (Atliekų išsiuntimo vieta)* boxes, select the waste management company and the waste management place from the lists provided. In the box *Notifiers's place of brokerage/trading in waste (Pranešėjo tarpininkavimo/prekybos atliekomis vieta)*, indicate the place of brokerage/trading.

After filling out the Waste Management accounting data form, press the Submit (Pateikti) button .

**Figure 34. Waste management accounting data (Atliekų tvarkymo apskaitos duomenys) filling form. When the company carries out waste brokerage/trading activities.**

Once the EPA receives the data (submitted through PPWIS) about the waste receipt, the responsible staff will review and approve it. After the employee of the Environmental Protection Agency confirms the receipt of waste, the status of the Transboundary movement/waste transportation movement document changes to “Waste received (accepted)”. After confirming the data on waste receipt, you will be able to provide data on waste management.

In the preview window of the document accompanying the waste transportation, press the Actions button and select the action Transfer waste management data (Perduoti atliekų sutvarkymo duomenis) (Figure 35).


**Figure 35. Transboundary movement/waste transportation movement document.**


If the company does not plan to issue a document proving waste management of products and/or packaging, after selecting the action “Transfer waste management data (Perduoti atliekų sutvarkymo duomenis)”, PPWIS automatically opens the Submit waste management data form (Figure 36). Enter the date of waste disposal in the *Disposal date (Sutvarkymo data)* box and in the box *Copy of the waste movement document signed by the waste recipient (Atliekų gavėjo pasirašyta atliekų judėjimo dokumento kopija)*, add the completed movement document provided by the waste recipient.

Figure 36. Transfer waste management data (Perduoti atliekų sutvarkymo duomenis).

After submission of waste management data and confirmation by an employee of the Environmental Protection Agency, the status of the document changes to “Completed”, which indicates that the transportation is completed and the records of the waste management accounting document will be transferred to the summary of the current quarterly journal.

If it is planned to issue a document proving the treatment of product and/or packaging waste after export/removal of the waste and after the recipient of the waste has treated it, it is necessary to provide information about the treatment of waste abroad.


In the preview window of the document accompanying the waste transportation, press the Actions button  and select the action Transfer waste management data (Figure 35).

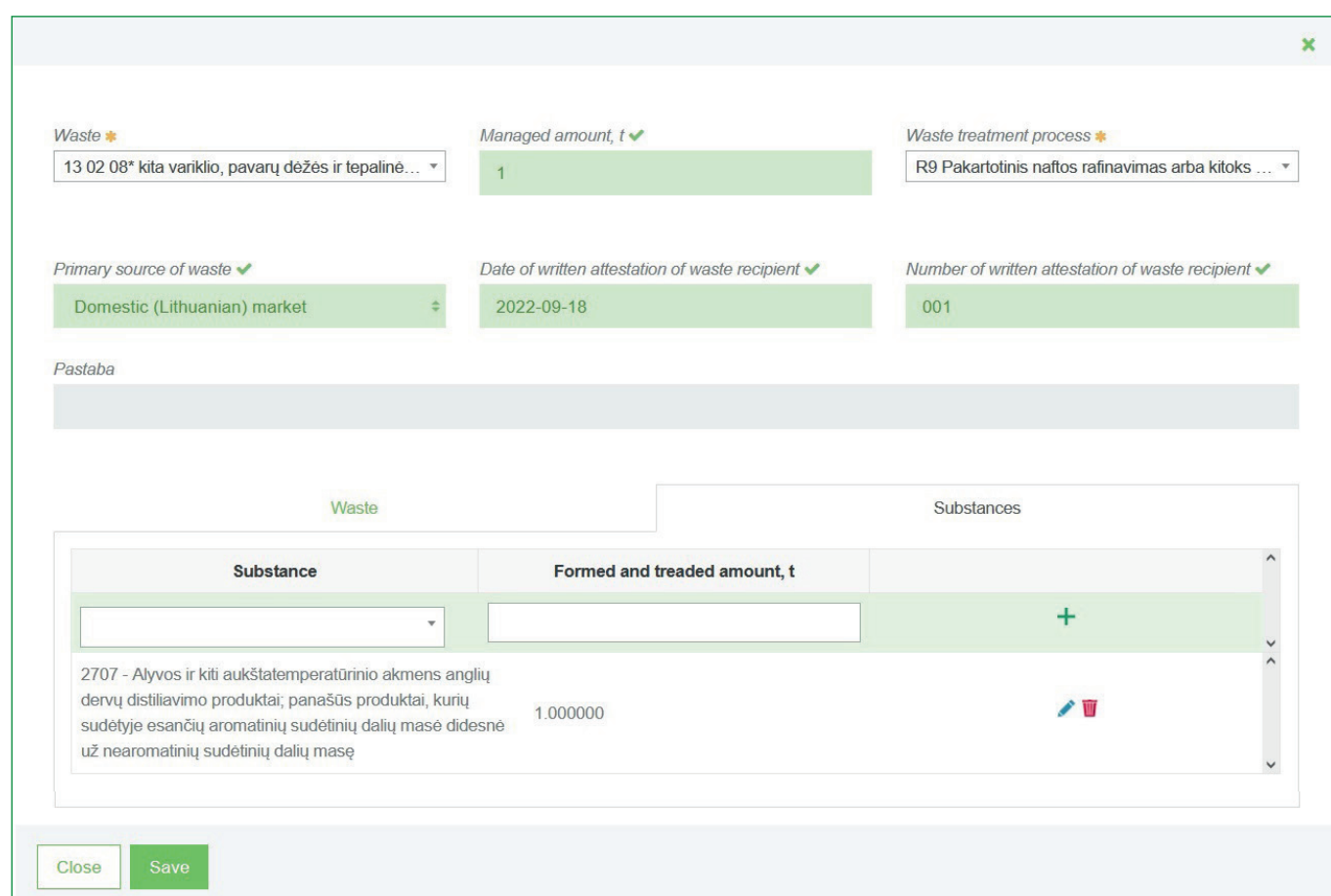
In the transboundary movement/waste transportation movement document preview window, after selecting the action Submit waste management data, the Waste management data filling form is automatically opened (Figure 37). In the waste management data filling form, in the *management data (Sutvarkymo data)* box, indicate the date of waste disposal, in the box *Written certificate of the recipient about the managed amount of waste (Atliekų gavėjo pasirašyta atliekų judėjimo dokumento kopija)*, attach the written certificate of the waste manager about the managed waste. Press the New record button  and provide data on the waste managed. Make separate waste management records for each type of waste.

Atlieka	Sutvarkytas kiekis, t	Atliekų tvarkymo veikla	Pirminis atliekų šaltinis	Rašytinio atliekų gavėjo pildijimo data	Rašytinio atliekų gavėjo pildijimo Nr.	Pastaba
13 02 08* kita variklio, pavarų dėžės ir tepalinė alyva	5.000000	R9 Pakartotinis naftos rafinavimas arba kitoks pakartotinis naftos produktų naudojimas	Domestic (Lithuanian) market	1638741600000	VVV	

Figure 37. Waste management data filling form (Perduoti atliekų sutvarkymo duomenis).



After pressing the New record button, the data filling form opens (Figure 38). In the data filling form that opens: in the *Waste* box, select the waste that has been managed from the list provided; in the *Managed amount, t* box, indicate the managed amount of waste; in the *Waste management activity (Waste treatment process)* box, select the method of waste management from the list provided; in the *Primary source of waste* box, indicate the place of origin of the waste from the list provided; in the *Date of the written certificate of the recipient of waste* box, indicate the date of issuance of the document by which the waste manager confirmed the processing of waste; in the *Written certificate of the waste recipient No. (Number of written attestation of waste recipient)* box, indicate the number of the document with which the waste manager confirmed the processing of waste. In the *Waste and Materials (Substances)* sections of the data filling form, enter data on waste generated during processing (names of waste and generated amounts of waste) and produced materials (names of materials and generated amounts of materials). After submitting the data about the managed waste, press the Save button . After pressing the Save button, you will automatically be returned to the Waste Management data filling form, which will contain a record of the managed waste.



The form contains the following fields and values:


- Waste:** 13 02 08\* kita variklio, pavarų dėžės ir tepalinė...
- Managed amount, t:** 1
- Waste treatment process:** R9 Pakartotinis naftos rafinavimas arba kitoks ...
- Primary source of waste:** Domestic (Lithuanian) market
- Date of written attestation of waste recipient:** 2022-09-18
- Number of written attestation of waste recipient:** 001


**Waste and Substances section:**

Substance	Formed and treaded amount, t
2707 - Alyvos ir kiti aukštatemperatūrinio akmens anglių dervų distiliavimo produktai; panašūs produktai, kurių sudėtyje esančių aromatinių sudėtinių dalių masė didesnė už nearomatinių sudėtinių dalių masę	1.000000

Buttons: Close, Save

**Figure 38. Waste management data filling form. Information about managed waste.**

After filling out the Waste Management data form, press the Submit button  (Figure 37). After pressing the Submit button, you will automatically be returned to the document preview window accompanying the waste transportation. After submission of waste management data and confirmation by an Environmental Protection Agency employee, the status of the document changes to “Completed”, which indicates that the shipment is complete and the records of the waste management accounting document will be transferred to the summary of the current quarterly journal.

Clicking Status History in the transboundary movement/waste transportation movement document preview window will open the Status History  window, which will provide data on the time the document status changed and the person who changed the status.

In the movement document preview window (Figure 39), you can filter and view previously prepared documents according to *Type*, *Importer-recipient (consignee)*, *Waste producer (Waste generator-producer)*, *Transportation date (Date of transporting)*, *Status period (Period of status)*, *Status date from (Status from date)* and *Status date to (Status to date)* parameters.

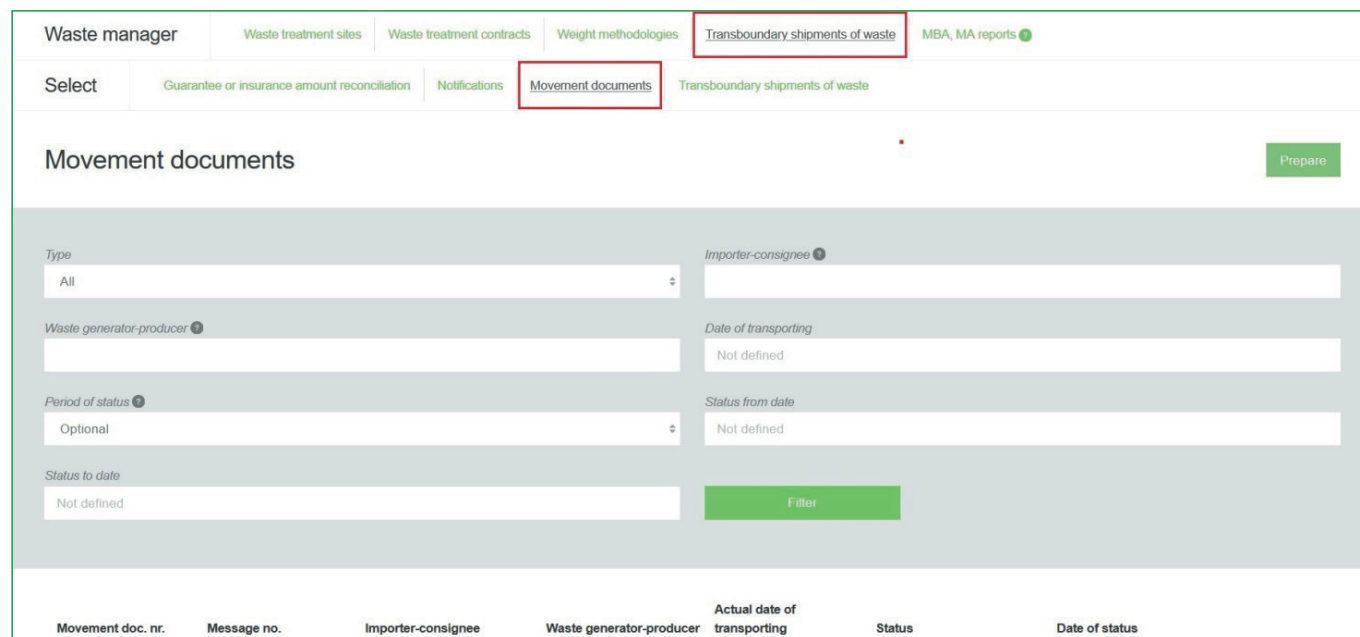



Figure 39. Movement documents preview window.

### 3.3.4. Document for transboundary movement/waste transportation movement (import)

Data on Transboundary movement/waste transportation movement documents (import) are uploaded to PPWIS by employees of the Environmental Protection Agency. You can view the notification documents (import) of the transboundary movement/waste transportation in the Movement documents preview window (Figure 39).

After importing/importing waste, it is necessary to provide information about receiving waste in Lithuania.

In the transboundary movement/waste transportation movement document preview window, press the Actions button  and select the action Waste management accounting data (Submit waste management data) (Figure 40).



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### Movement document for transboundary movements/shipments of waste

Exporter-notifier: "Recycling" Ltd.  
 Importer-consignee: UAB "Atliekų tvarkytojas"  
 Waste generator-producer: "Recycling" Ltd.  
 Status of document: Submitted   
 Date of status: 2022-09-12 13:12

State of dispatch: Latvia  
 Country of destination: Lithuania  
 Planned to issues a document certifying product and/or packaging waste treatment: No  
 Reason of cancelled shipment:

Actions | Print   
 Submit waste management data

Movement data | Waste reception

1. Notification No.	2. Serial/total number of shipments
---------------------	-------------------------------------

Figure 40. Transboundary movement/waste movement document preview window

After selecting the Waste management accounting data action, the system automatically opens the Waste Management accounting data filling form (Figure 41). In the waste management accounting data filling form, select whether or not you carry out brokerage/waste trade activities.

Atliekų tvarkymo apskaitos duomenys

Gavimo data   
2022-09-18

Atliekų gavėjo pasirašyta atliekų judėjimo dokumento kopija   
Browse... annex1.pdf

☒ Nevykdu tarpininkavimo/prekybos atliekomis veiklos 
☐ Vykdu tarpininkavimo/prekybos atliekomis veiklą

Atliekų tvarkymo vieta   
UAB "Atliekų tvarkytojas"

Atlieka	Pirminis atliekų šaltinis	Gautas kiekis, t	Atliekų tvarkymo veikla	
06 06 99 kitaip neapibrėžtos atliekos	Domestic (Lithuanian) market	10.000000	R1 Iš esmės naudojimas kurui arba kitais būdais energijai gauti	

Close | **Pateikti**

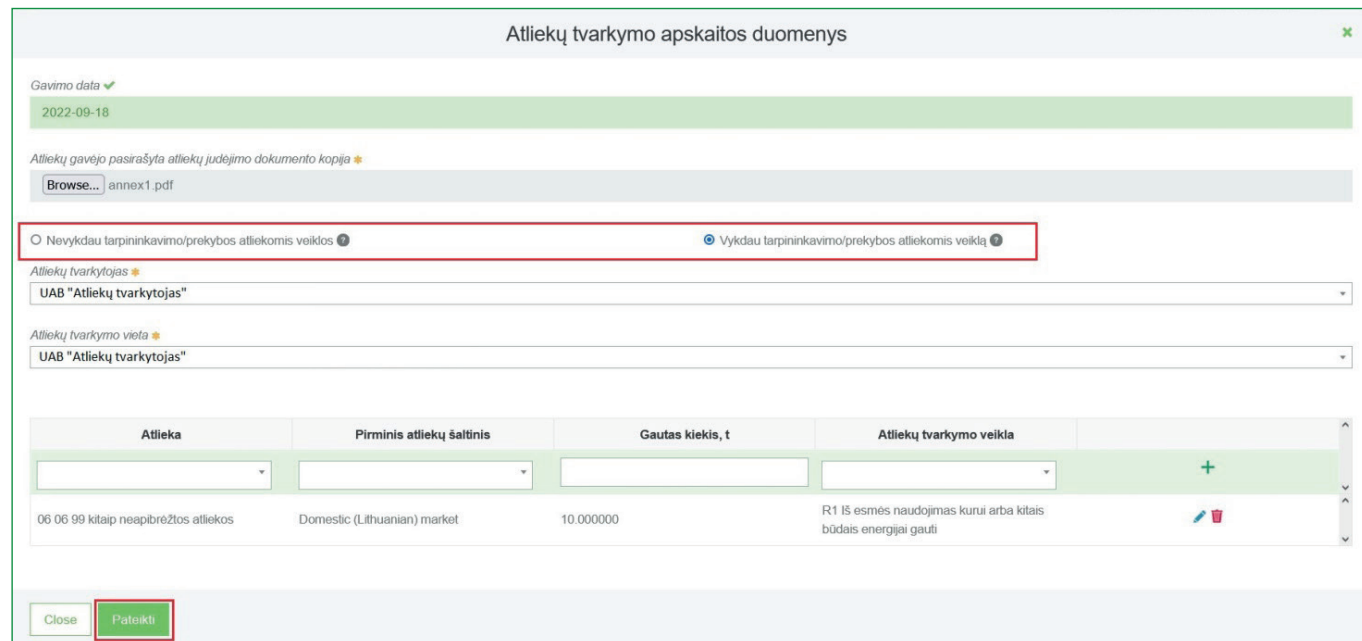
Figure 41. Waste management accounting data (Atliekų tvarkymo apskaitos duomenys) filling form, when the company does not carry out brokerage/waste trade activities.

If you marked that you do not carry out brokerage/waste trade activities (Nevykdu tarpininkavimo/prekybos atliekomis veiklos), then in the Waste Management accounting data form (Figure 41), in the *Date of receipt* (Gavimo data), *Copy of waste movement document signed by the recipient of waste* (Atliekų gavėjo pasirašyta atliekų judėjimo dokumento kopija), *Place of waste dispatch* (Atliekų tvarkymo vieta), *Waste* (Atlieka), *Primary source of waste* (Pirminis atliekų šaltinis), *Quantity received abroad, t* (Gautas kiekis, t), *Waste management activity* (Atliekų tvarkymo veikla) boxes, enter information about completed waste transportation.


In the *Waste* (Atlieka), *Primary source of waste* (Pirminis atliekų šaltinis), *Waste management activity* (Atliekų tvarkymo veikla) boxes, select the values from the lists provided and click the Add button . Click the Add button each time you make an additional selection. If you want to remove the values from the list, press the Remove button and the values will be removed. If you press the Edit button next to the values, then you can replace the selected value with another one.

If you marked that you carry out brokerage/waste trade activities (Vykdau tarpininkavimo, prekybos atliekomis veiklą), in the Waste Management accounting data form (Figure 42), additionally in the *Waste Manager (Atliekų tvarkytojas)* and *Waste Management Place (Atliekų tvarkymo vieta)* boxes, select the waste management company and the waste management place from the lists provided.

After filling out the Waste Management accounting data form, press the Submit button  .



**Figure 42. Waste management accounting data filling form, when the company carries out brokerage/waste trading activities.**

After submitting information about receiving waste from abroad and managing it, it is necessary to note that it has been managed in the PPWIS Waste Management Accounting. To submit information on the management of imported waste in PPWIS, select Waste managers → Waste management locations (select the waste treatment location where the imported waste was managed) → Waste management accounting documents (select the current quarter Waste management journal and summary) → Managed waste and press the New record button  (Figure 43).

UAB "Atliekų tvarkytojas"

Waste treatment journal and summary

Journal

2022 I quarter

Waste accepted from residents | Waste accepted indirectly | Accepted ELV | **Managed waste** | The use of substances or objects generated in waste managing process | Write down

Managed waste

New record

Date of treatment	Waste	Managed amount, t	Waste treatment process	Primary waste source	Comment
2022-01-06	16 01 04 01* M1, N1 klasės, triratės motorinės (išskyrus su simetriškai išdėstytais ratais) eksploatuoti netinkamos transporto priemonės	1.135000	S501 - ardymas, išmontavimas	Domestic (Lithuanian) market	
2022-01-03	16 01 04 01* M1, N1 klasės, triratės motorinės (išskyrus su simetriškai išdėstytais ratais) eksploatuoti netinkamos transporto priemonės	1.050000	S501 - ardymas, išmontavimas	Domestic (Lithuanian) market	

Figure 43. Preview window of the waste management journal and summary of managed waste.

After pressing the New record button, the Managed waste data filling form (Figure 44) opens, in which provide information about the waste managed in the boxes *Management date (Date of treatment)*; *Waste management activities (Waste treatment process)*; *Managed waste*; *Primary source of waste (Primary waste source)*; *Managed amount, t*; *Managed amount, pcs (vnt)*. After marking that the waste was received from abroad, an additional section *Receipt data* is opened, where you can select the document of Transboundary movement/waste transportation movement with which the managed waste was received. In the sections *Generated waste (Generated waste amount, t)*; *Generated material, item (Generated substances or objects amount t)*; *Used materials, items (Used substances or objects amount t)*, provide information about the materials, items and waste generated during waste management.

Date of treatment ✓  
2022-01-18

Waste treatment process ✓  
R12 - Atliekų būsenos ar sudėties pakeitimas, prieš vykdant su jomis bet kurią iš R1-R11 veiklų

Managed waste \*  
02 01 08\* agrochemijos atliekos, kuriose yra pavojingų cheminių medžiagų

Primary waste source ✓  
Foreign market

Managed amount, t ✓  
10

Managed amount, vnt ?

☐ Constituent materials or parts of waste (recycled) of products used for processing of which a proof is made, transmitted by another waste manager

☒ Waste obtained from abroad

Weight methodology  
Nenurodyta

Calculate ?

Generated waste amount, t

Generated substances or objects amount, t

Used substances or objects amount, t

Comment

Produced waste
Generated substances or objects
Used substances or objects
Receipt data

Judėjimo dokumentas

Close
Save


Figure 44. The form for filling out data on managed waste.

After filling in the form for filling in the managed waste data, press the Save button .

## 4. Transboundary waste transportation in a simplified procedure

### 4.1. Transboundary waste transportation in a simplified procedure – an export/removal document

#### 4.1.1. Transboundary waste transportation in a simplified procedure – completion of an export/removal document

To start filling in the document for transboundary waste transportation in a simplified procedure (export/export document) in PPWIS, select the Waste Managers module → Transboundary waste transportation (Transboundary shipments of waste) section → Transboundary waste transportation (Transboundary shipments of waste) in a simplified procedure section and press the Prepare button  (Figure 45).

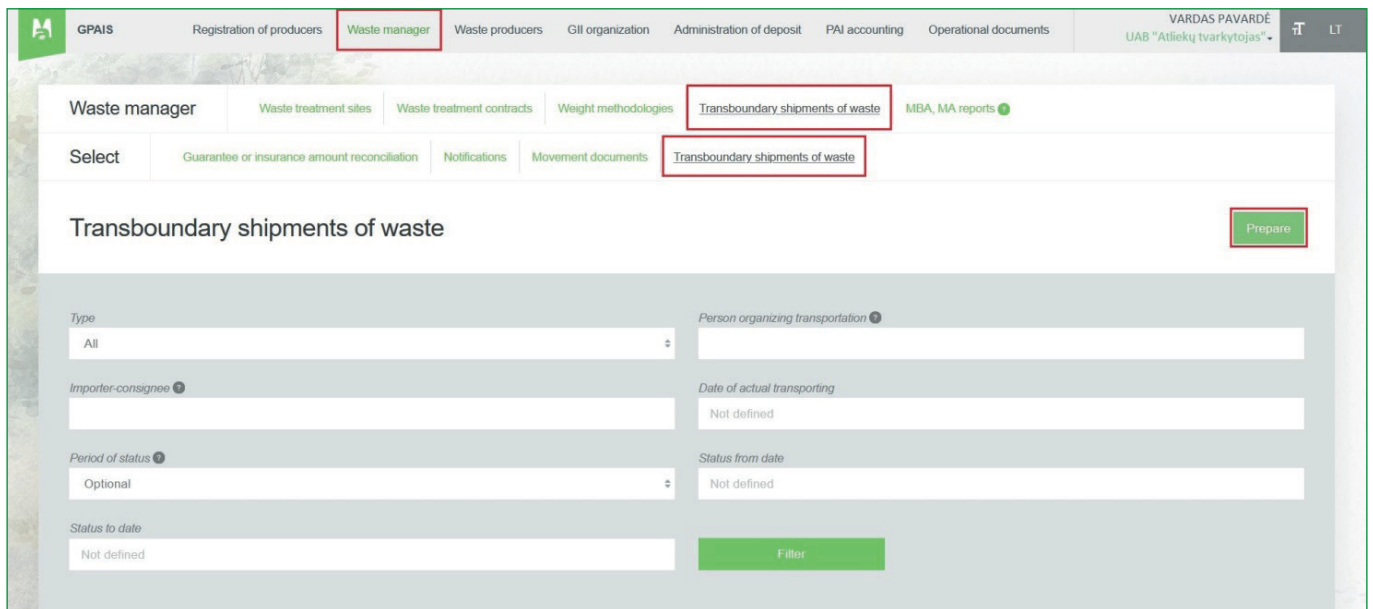


Figure 45. Preview window of the transboundary waste transportation in a simplified procedure.

In the opened window for creating a document accompanying waste transportation (Figure 46), select “Prepare export/removal document (Rengti eksporto/išvežimo dokumentą)” and press the Prepare button  .

Figure 46. The window for creating a document accompanying the waste transportation.

If you plan to issue a document proving the management of product and/or packaging waste, check the “Yes” box in the Waste Transportation (shipment) Accompanying Document form (marked No. 1 in Figure 47) or if the document proving the management of product and/or packaging waste will not be issued, select “No” box.

Figure 47. Form of document accompanying waste transportation (shipment).

**Please note**

*A document proving the treatment of product and/or packaging waste can be issued only for that exported amount of waste, the export of which has been notified to the DEP, from which the controlled area is planned to export waste via PPWIS by providing this information:*

- no later than 1 working day before the shipment of waste;*
- information accompanying waste transportation, which is specified in Annex VII of Regulation 1013/2006;*
- no later than 1 working day before the removal of the waste transportation – the planned time of removal of the waste transportation (in an hourly interval);*
- removal of the waste transportation – the time of removal, the state registration number of the vehicle and the route in the territory of the Republic of Lithuania.*

Enter the information about the person organizing the waste transportation in the sections of the person organizing the transport (marked No. 2 in Figure 47) in the *Municipality, Area (Location), Street, House No., Housing, Apartment (Flat) No., Person to inquire (Contact person), Telephone No., E-mail address and Fax boxes.*

Enter information about the importer-recipient (consignee) section (marked No. 3 in Figure 47) in the *Type of person (Person type), Company code, Company name, Country, Region, Area (Location), Street, House No., Building, Apartment (Flat) No., Person to inquire (Contact person), Telephone No., E-mail address and Fax boxes.*

In the actual amount (quantity) section (marked No. 4 in Figure 47), enter the amount of waste to be transported in the *Actual amount of waste, t (Actual wastes quantity, t) and Waste volume boxes.*

In the actual date section (marked No. 5 in Figure 47), enter the date of waste removal in the *Actual date of transportation box.*



Waste shipment accompanying document

5. Carrier (-s) 6

**a) First carrier**

Person type ✓ Foreign person Company code ✓ 741852963 Company name ✓ "Carrier" Ltd.

Country ✓ Germany Region Location ✓ Berlin

Street House No. Building Flat No.

Contact person ✓ Vardas Pavardė Phone ✓ 8686868686 Email address ✓ info@imone.com Fax

Means of transport\* R - roads

Date of transfer

**b) Second carrier**

Person type ✓ Foreign person Company code ✓ 147258369 Company name ✓ "Carrier 2" Ltd.

Country ✓ Germany Region Location ✓ Berlin

Street House No. Building Flat No.

Contact person ✓ Vardas Pavardė Phone ✓ 8686868686 Email address ✓ info@imone.com Fax

Means of transport\* R - roads

Date of transfer

**c) Third carrier**

Person type ✓ Foreign person Company code ✓ 582546528 Company name ✓ "Carrier 3" Ltd.

Country ✓ Germany Region Location ✓ Berlin

Street House No. Building Flat No.

Contact person ✓ Vardas Pavardė Phone ✓ 8686868686 Email address ✓ info@imone.com Fax

Other wastes carriers  annex1.pdf





Means of transport\* R - roads


Date of transfer

-

Figure 48. Form of document accompanying waste transportation (shipment).

In the Carrier (s) section (marked No. 6 in Figure 48), enter information about the carrier in the boxes *Type of person, House No., Building, Apartment No., Person to inquire, Telephone No., E-mail address, Fax, Vehicle and Date of transfer to another carrier (his representative)*.

In the *Means of Transport* box, select the planned waste transportation method from the list provided (roads, sea, air, inland waterways, trains/railways) and click the Add button . Click the Add button  each time you make an additional selection. If you want to remove the vehicle from the list, press the Remove button  and the vehicle will be removed. If the Edit button  is pressed next to the vehicle, then it will be possible to replace the selected vehicle with another one.

If the number of carriers is more than one, in order to add additional carriers, click the Add button , and the form for filling in the information of another carrier will be presented.

### Please note

*If there are more than three carriers, to add information about them, attach the document with the other carriers' information to the last carrier's information in the Other carriers data field.*

**Figure 49. Form of document accompanying waste transportation.**

In the section of waste producer (generator), primary (original) producer(s), secondary (new) producer(s) or collector (marked No. 7 in Figure 49), provide information about waste producers, mark whether the person organizing the transport is an exporter or not. If it is noted that there is an exporter, then the contact information is filled in automatically from the first box where the person who organizes the transport was filled. If it is noted that there is no exporter, then fill in the boxes *Type of person, House No., Housing, Apartment No., Person to inquire, Telephone No., E-mail address, Fax*.

If there is more than one producer, attach a document with a list of producers and their contact information to the *Waste producers* box.

**Waste shipment accompanying document**

---

**7. Facility** 8

Facility type ✓ Recovery facility Person type ✱ Foreign person

Company code ✓ 987654321 Company name ✓ "Recycling" Ltd.

Country ✓ Germany Region

Location ✓ ⓘ Berlin Street

House No.  Building  Flat No.

Contact person ✓ Vardas Pavarde Phone ✓ 868686868 Email address ✓ info@imone.lt Fax

---

**8. Recovery operation (or if appropriate disposal operation in the case of waste referred to in Article 3(4))** 9

Waste recovery operation(s) ✱

R3 Organinių medžiagų, nenaudojamų kaip tirpikliai, perdirbimas ir (arba) atnaujinimas (įskaitant kompostavimą ir kitus biologinio pakeitimo procesus) +

---

**9. Usual description of the waste** 10

Usual description of the waste ✱ ⓘ

---

**10. Waste identification** 11

Basel Annex IX ✓ B3110 OECD code

Annex IIIA  Annex IIIB

EC list of waste ⓘ

15 01 02 plastikinės (kartu su PET (polietilenteraftalatas)) pakuotės +

National code ⓘ 15 01 02 01

---

**11. Countries/states concerned** 12

Country of dispatch ✱ Lithuania Country of transit Poland Country of transit

Country of transit  Other transit countries Browse... No file selected. Country of destination ✓ Germany

---

**12. Declaration of the person who arranges the shipment** 13

☒ I certify that the above information is complete and correct to my best knowledge. I also certify that effective written contractual obligations have been entered into with the consignee (not required in the case of waste referred to in Article 3(4)) ✓

Sutartis ⓘ Browse... annex2.pdf

**Note** 14





Note

---





Cancel
Save
Confirm

Figure 50. Form of document accompanying waste transportation (shipment).

In the facility section (marked No. 8 in Figure 50), enter the information about the waste management facility in the boxes *Type of facility*, *Type of person*, *Code*, *Name*, *Country Region*, *Area*, *Street*, *House No.*, *Building*, *Apartment No.*, *Person to inquire*, *Telephone No.*, *E-mail address*, *Fax*.

In the Use method (or disposal method, if necessary, if it is waste specified in Part 4 of Article 3) section (marked No. 9 in Figure 50), in the *Waste management activities* box, select the planned waste management method from the list provided and press the Add button . Click the Add button  each time you make an additional selection. If you want to remove the waste management activity from the list, click the Remove button  and the waste management activity will be removed. If you press the Edit button  next to the waste management activity, then you can replace the selected waste management activity with another one.

In the normal waste description (Usual description of the waste) part (marked No. 10 in Figure 50), enter a more detailed description of the waste in the *Normal waste description (Usual description of the waste)* box.

In the waste identification section (marked No. 11 in Figure 50), in the *Annex IX of the Basel Convention*, *OECD code*, *Annex IIIA*, *Annex IIIB*, *EC waste list*, *National code* boxes, enter the information about the waste to be transported. In the *EC waste list* box, select the waste code from the lists provided and click the Add button . Click the Add button  each time you make an additional selection. If you want to remove the waste code from the list, click the Remove button  and the waste code will be removed. If you press the Edit button  next to the waste code, then it will be possible to replace the selected waste code with another one.

In the related countries/states (Countries/states concerned) section (marked No. 12 in Figure 50), enter the data about the countries through whose territories the waste will be transported in the boxes *State (Country) of Dispatch*, *State (Country) of Transit* and *State (Country) of Destination*. If necessary, a file with other transit countries is attached in the *Other transit countries* box.

In the part of the declaration of the person organizing the transport (Declaration of the person who arranges the shipment) (marked No. 13 in Figure 50), confirm that all known information provided is correct, that valid contractual obligations have been entered into with the recipient in writing. Attach a copy of the contract in the *Contract (Sutartis)* box.

In the *Note* box (marked No. 14 in Figure 50), provide other additional important information.


#### **Please note**

*The contract for transboundary waste transportation must meet the requirements of Article 5 of Regulation No. 1013/2006.*


**Figure 51. Form of document accompanying waste transportation (shipment).**


If you indicated when you started filling in the form of the document accompanying the waste transportation that you will write out a document proving the disposal of product and/or packaging waste, then you will additionally have to fill in the DEP notification (RAAD informing) part (marked No. 15 in Figure 51). In the DEP information section, enter the information about the waste transportation route, vehicle, time and place of waste loading in the boxes *Type of transportation (carriage)*, *Border crossing point of the Republic of Lithuania (LR board crossing point)*, *Planned dispatch (shipment) time*, *Waste dispatch location (Waste's location of shipment)*.

#### 4.1.2. Transboundary waste transportation in a simplified procedure – saving, editing, deleting, submitting an export/removal document

Save the data for later after filling out the Waste Transportation (shipment) Accompanying Document form or if you wish to extend the preparation of the Waste Transportation (shipment) Accompanying Document. Click the Save button . in the document preparation window for waste transportation. After pressing the Save button, the Preview window of the document accompanying the waste transportation (shipment) will automatically open, where you can see the previously filled information (Figure 52).

**Figure 52. Preview window of the document accompanying the waste transportation (shipment).**


You must confirm the data saved in the document accompanying the waste transportation. In the preview window of the document accompanying the waste transportation, and select the Prepare for approval action (Figure 52). The form for filling in the document accompanying the waste transportation will be opened automatically, where you can correct the data previously submitted. If the data is entered correctly, press the Confirm button  (Figure 51).

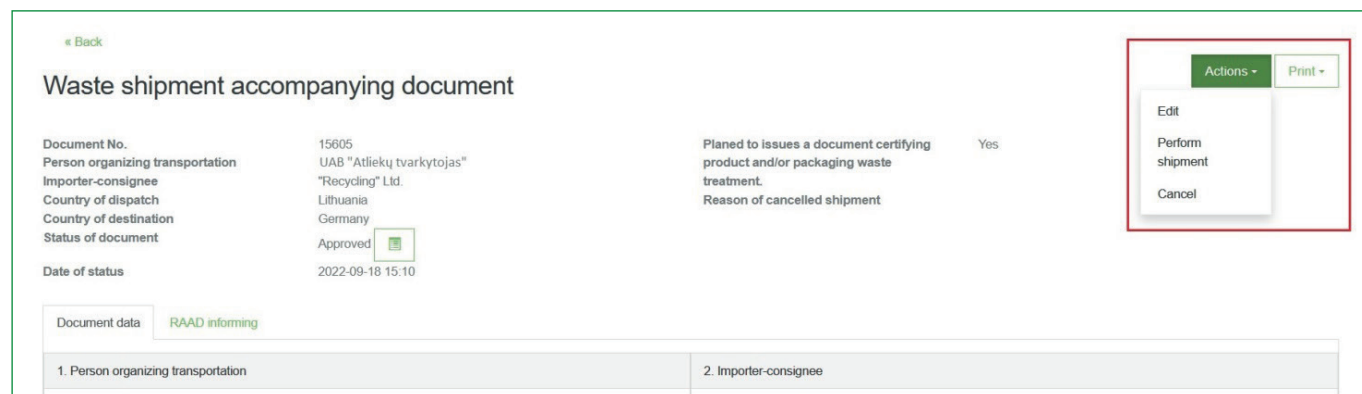
If you want to remove the document accompanying the waste transportation, click the Actions button  in the preview window of the document accompanying the waste transportation and select the Delete action (Figure 52).

### Please note

*If all mandatory data fields are not filled in or if they are filled in incorrectly, the document accompanying the waste transportation will not be submitted until the deficiencies indicated in the information notice are corrected.*

After successful data submission, the status of the document being prepared in the data preview window changes to “Approved”.

If when you started filling out the form for the document accompanying the waste transportation, you indicated that you will write out a document proving the disposal of product and/or packaging waste, then you need to press the Actions button  in the document accompanying the waste transportation and select the action Execute transportation (Perform shipment) (Figure 53).



**Figure 53. Preview window of the document accompanying the waste transportation.**

After selecting the action to Execute transportation (Perform shipment), PPWIS will automatically open the Execute Waste Transportation data submission (Vykdyti atliekų vežimą) form (Figure 54).

Figure 54. Execute waste transportation data submission form.

In the Execute waste transportation data submission (Vykdėti atliekų vežimą) form (Figure 54), in the *Actual transportation time* (Faktinis vežimo laikas), *Border crossing point of the Republic of Lithuania* (LR sienos kirtimo vieta), *Vehicle state number* (Vehicle license plate), *Roads on which the route is carried out* (Roads of route) boxes, enter the actual time of waste transportation, the vehicle and the route by which the waste will be transported and press the Execute transportation button **Execute transportation**. After pressing this button, the status of the data in the preview window of the document accompanying the waste transportation changes to Waste removed (Waste shipped put).

#### 4.1.3. Transboundary waste transportation in a simplified procedure – an export/removal document. Submission of waste management accounting data

After export/removal of waste, it is necessary to provide information about receipt of waste abroad.

In the preview window of the document accompanying the waste transportation (shipment), press the Actions button and select the action Waste management (treatment) accounting data (Figure 55).

Actions ▾



Waste shipment accompanying document

Document No. 15605  
 Person organizing transportation UAB "Atliekų tvarkytojas"  
 Importer-consignee "Recycling" Ltd.  
 Country of dispatch Lithuania  
 Country of destination Germany  
 Status of document Waste shipped out  
 Date of status 2022-09-18 15:16

Planned to issue a document certifying product and/or packaging waste treatment. Yes  
 Reason of cancelled shipment

Actions - Print -  
 Waste treatment accounting data

Document data RAAD informing

1. Person organizing transportation	2. Importer-consignee
-------------------------------------	-----------------------

Figure 55. Preview window of the document accompanying the waste transportation (shipment).

After selecting the Waste management (treatment) accounting data action, the system automatically opens the Waste Management accounting data filling form (Figure 56). In the waste management accounting data filling form, select whether or not you carry out brokerage/waste trade activities.

Waste Management Accounting Data

Date of receipt 2022-09-18  
 Copy of the document accompanying the shipment of waste with the waste receipt record. Browse... annex1.pdf

☒ I am not acting as a broker/saleman for waste  
☐ I am acting as a broker/saleman for waste

Waste management location UAB "Atliekų tvarkytojas"

Waste	Primary source of waste	Amount accepted, t	Waste treatment process
15 01 02 02 kitos plastikinės pakuotės	LR vidaus rinka	10.000000	R3 Organinių medžiagų, nenaudojamų kaip tirpikliai, perdirbimas ir (arba) atnaujinimas (įskaitant kompostavimą ir kitus biologinio pakeitimo procesus)

Close Submit

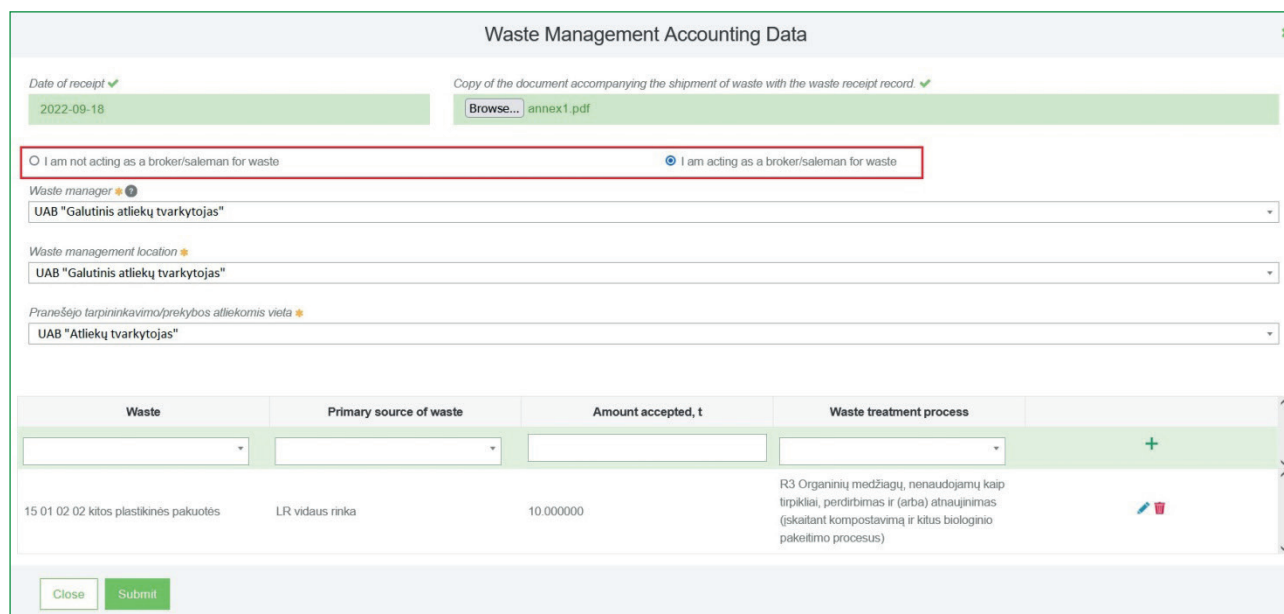
Figure 56. Waste management accounting data filling form. When the company does not carry out waste brokerage/trading activities.

If you marked that you do not carry out brokerage/waste trade activities, then in the Waste Management accounting data form (Figure 56), in the *Date of receipt*, *Copy of the document accompanying the waste transportation with the waste receipt tag*, *Place of waste management*, *Waste*, *Primary source of waste*, *Quantity received, t*, *Waste management activity* boxes, enter information about the completed waste transportation.

In the *Waste*, *Primary waste source*, *Waste management activity* boxes, select the values from the lists provided and click the Add button . Click the Add button each time you make an additional selection. If you want to remove the values from the list, press the Remove button and the values will be removed. If you press the Edit button next to the values, then it will be possible to replace the selected value with another one.


If you marked that you do not carry out brokerage/waste trade activities, then in the Waste Management accounting data form (Figure 57), additionally in the *Waste Manager* and *Waste Management Place (location)* boxes, select the waste management company and the waste management place from the lists provided. In the box *Notifiers's place of brokerage/trading in waste*, indicate the place of brokerage/trading (Pranešėjo tarpininkavimo/prekybos atliekomis vieta).

After filling out the Waste Management accounting data form, press the Submit button 



**Waste Management Accounting Data**

Date of receipt ✓ 2022-09-18

Copy of the document accompanying the shipment of waste with the waste receipt record. ✓  annex1.pdf



☐ I am not acting as a broker/saleman for waste ☒ I am acting as a broker/saleman for waste

Waste manager \* UAB "Galutinis atliekų tvarkytojas"

Waste management location \* UAB "Galutinis atliekų tvarkytojas"

Pranešėjo tarpininkavimo/prekybos atliekomis vieta \* UAB "Atliekų tvarkytojas"

Waste	Primary source of waste	Amount accepted, t	Waste treatment process
15 01 02 02 kitos plastikinės pakuotės	LR vidaus rinka	10.000000	R3 Organinių medžiagų, nenaudojamų kaip tirpikliai, perdirbimas ir (arba) atnaujinimas (skaitant kompostavimą ir kitus biologinio pakėlimo procesus)

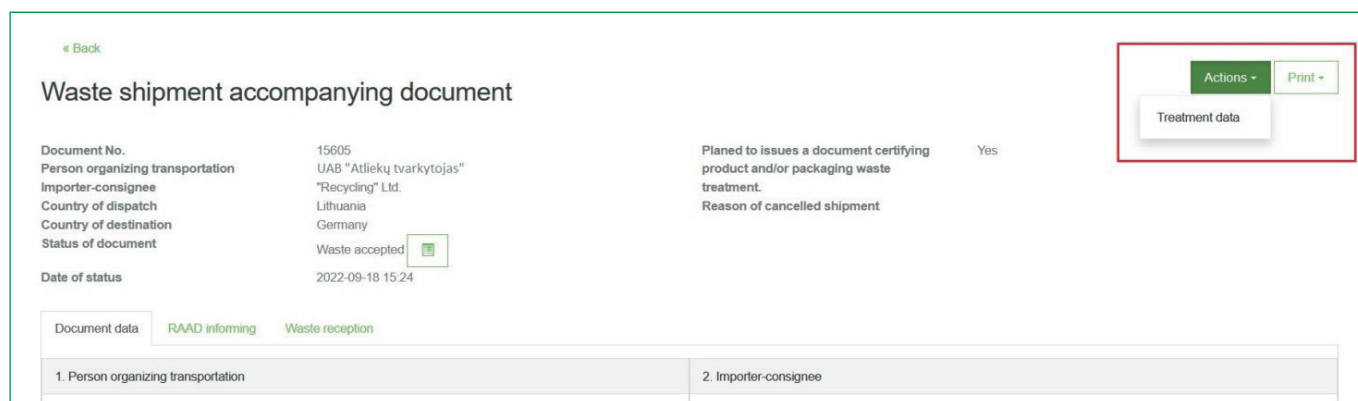
 

**Figure 57. Waste management accounting data filling form. When the company carries out waste brokerage/trading activities.**

After submitting the waste receipt data in the review window of the document accompanying the waste transportation, the status of the data changes to “Completed” (if the company does not plan to issue a document proving the disposal of product and/or packaging waste) or “Waste received (accepted)” (if the company plans to issue a document proving the disposal of product and/or packaging waste) (Figure 58).

If it is planned to write out a document proving the management of product and/or packaging waste, after the waste has been removed/exported and the recipient of the waste has managed it, it is necessary to provide information about the management of waste abroad.

In the preview window of the document accompanying the waste transportation (shipment), press the  Actions button and select the Management (Treatment) data action (Figure 58).



« Back

### Waste shipment accompanying document


Document No. 15605

Person organizing transportation UAB "Atliekų tvarkytojas"

Importer-consignee "Recycling" Ltd.

Country of dispatch Lithuania



Country of destination Germany

Status of document Waste accepted 



Date of status 2022-09-18 15:24

Planned to issues a document certifying product and/or packaging waste treatment. Yes

Reason of cancelled shipment


Treatment data

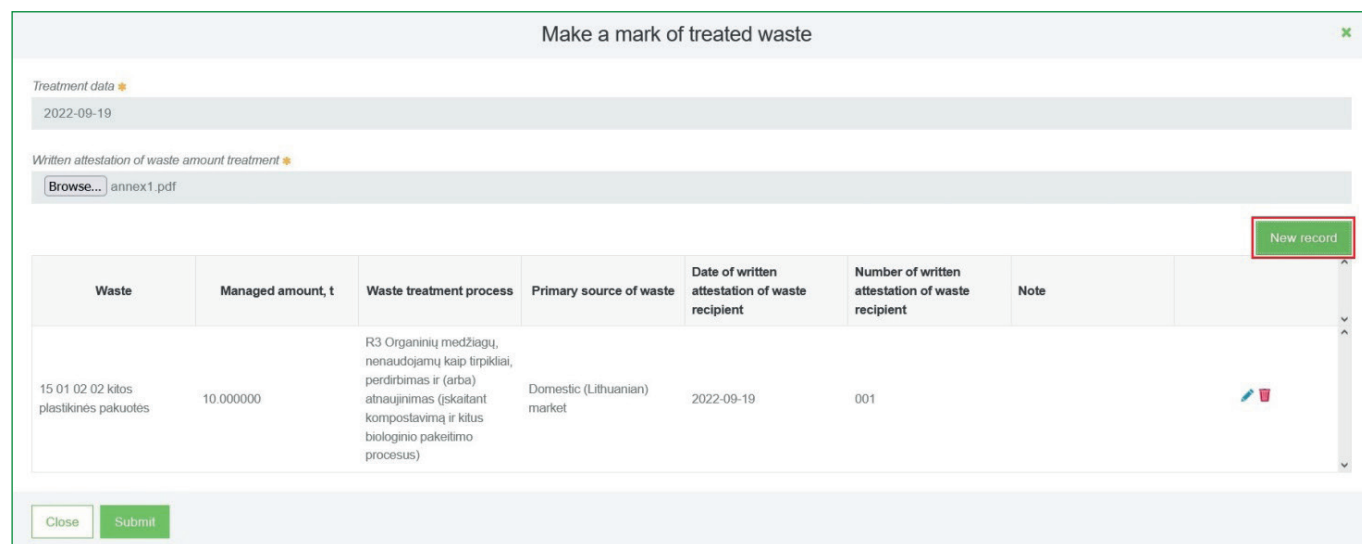
Document data  

1. Person organizing transportation	2. Importer-consignee
-------------------------------------	-----------------------

**Figure 58. Preview window of the document accompanying the waste transportation (shipment).**

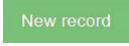

After selecting the Action Data in the preview window of the document accompanying the waste transportation, the form for filling in the data for waste management is automatically opened (Figure 59). In the waste management data filling form, in the *Management (Treatment) data* box, indicate the date of waste management, in the box *Written certificate of the recipient about the managed amount of waste (Written attestation of waste amount treatment)*, attach the written certificate of the waste manager about the managed waste.

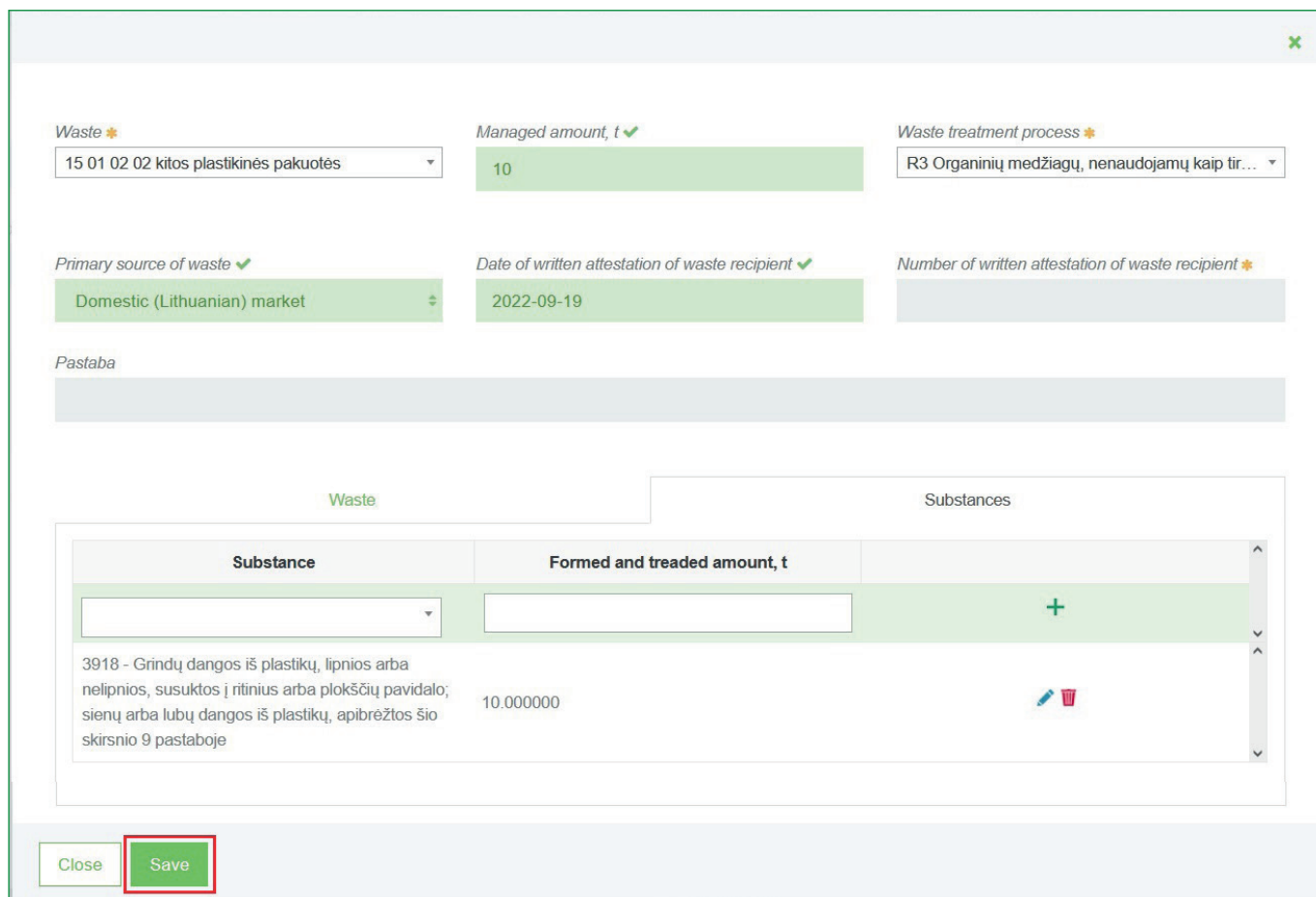
Press the New record button  and provide data on the waste managed. Make separate waste management records for each type of waste.



Waste	Managed amount, t	Waste treatment process	Primary source of waste	Date of written attestation of waste recipient	Number of written attestation of waste recipient	Note
15 01 02 02 kitos plastikinės pakuotės	10.000000	R3 Organinių medžiagų, nenaudojamų kaip tirpikliai, perdirbimas ir (arba) atnaujinimas (įskaitant kompostavimą ir kitus biologinio pakeitimo procesus)	Domestic (Lithuanian) market	2022-09-19	001	

**Figure 59. Waste management (Make a mark of treated waste) data filling form.**

After pressing the New record button , the data filling form opens (Figure 60). After pressing the New record button, the data filling form opens (Figure 38). In the data filling form that opens: in the *Waste* box, select the waste that has been managed from the list provided; in the *Managed amount, t* box, indicate the managed amount of waste; in the *Waste management activity (Waste treatment process)* box, select the method of waste management from the list provided; in the *Primary source of waste* box, indicate the place of origin of the waste from the list provided; in the *Date of the written certificate of the recipient of waste (Date of written attestation of waste recipient)* box, indicate the date of issuance of the document by which the waste manager confirmed the processing of waste; in the *Written certificate of the waste recipient No. (Number of written attestation of waste recipient)* box, indicate the number of the document with which the waste manager confirmed the processing of waste. In the *Waste and Materials (Substances)* sections of the data filling form, enter data on waste generated during processing (names of waste and generated amounts of waste) and produced materials (names of materials and generated amounts of materials). After submitting the data about the managed waste, press the Save button . After pressing the Save button, you will automatically be returned to the Waste Management (Make a mark of treated waste) data filling form, which will contain a record of the managed waste.



Waste ✱  
15 01 02 02 kitos plastikinės pakuotės

Managed amount, t ✓  
10

Waste treatment process ✱  
R3 Organinių medžiagų, nenaudojamų kaip tir...

Primary source of waste ✓  
Domestic (Lithuanian) market

Date of written attestation of waste recipient ✓  
2022-09-19

Number of written attestation of waste recipient ✱


Pastaba

Substance	Formed and treaded amount, t
3918 - Grindų dangos iš plastikų, lipnios arba nelipnios, susuktos į ritinius arba plokščių pavidalo; sienų arba lubų dangos iš plastikų, apibrežtos šio skirsnio 9 pastaboje	10.000000

Close Save

**Figure 60. Waste management data filling form. Information about managed waste.**

After filling out the Waste Management data form, press the Submit button (Figure 59). After pressing the Submit button, you will automatically be returned to the document preview window accompanying the waste transportation. After submitting waste management data, the status of the data changes to “Completed” in the review window of the document accompanying the waste transportation.

Clicking Status History  in the preview window of the document accompanying the waste transportation will open the Status History window, which will provide data on the time of document status change and the person who changed the status.

In the simplified procedure for transboundary waste transportation, in the preview window (Figure 61), you can filter and view previously prepared documents according to the parameters of *Type*, *Person organizing transportation*, *Importer-recipient (consignee)*, *Actual date of transportation (Date of actual transporting)*, *Status period (Period of status)*, *Status date from (Status from date)* and *Status date to (Status to date)*.

Transboundary shipments of waste

Prepare

Type

All

Person organizing transportation

Importer-consignee

Date of actual transporting

Not defined

Period of status

Optional

Status from date


Not defined

Status to date

Not defined

Filter

**Figure 61. Preview window for transboundary waste transportation in a simplified procedure**

If you want to prepare a new document accompanying the waste transportation on the basis of an existing document, press the Copy button  (Figure 61) on the existing document accompanying the waste transportation (on the basis of which you want to create a new document) in the preview window of the simplified procedure for transboundary waste transportation, the system will automatically generate a new document accompanying the waste transportation into which the data of the selected document will be transferred. You can process the new Waste Transportation Document as described in [Section 4.1.](#) of this Guide.

## 4.2. Transboundary waste transportation in a simplified procedure – an import/entry document

### 4.2.1. Transboundary waste transportation in a simplified procedure – completion of an import/entry document


To start filling in the document for transboundary waste transportation in a simplified procedure (import/import document) in PPWIS, select the Waste Managers module → Transboundary waste transportation section (Transboundary shipments of waste) → Transboundary waste transportation (Transboundary shipments of waste) in a simplified procedure section and press the Prepare button  (Figure 62).

Figure 62. Preview window of the transboundary waste transportation in a simplified procedure.


In the opened window for creating a document accompanying waste transportation (Figure 63), select “Prepare import/import document (Rengti importo/išvežimo dokumentą)” and press the Prepare button .

Figure 63. The window for creating a document accompanying the waste transportation.

The form of the document accompanying the waste transportation opens (Figure 64).



**Waste shipment accompanying document**

**Document No.** 15606  
**Person organizing transportation**  
**Status of document** Forming  
**Date of status** 2022-09-18 15:43

**1. Person organizing transportation**

**Person type** ✓  
 Foreign person

**Company code** ✓  
 987654321

**Company name** ✓  
 "Recycling" Ltd.

**Country** ✓  
 Germany

**Region**

**Location** ✓  
 Berlin

**Street**

**House No.**

**Building**

**Flat No.**

**Contact person** ✓  
 Vardas Pavardė

**Phone** ✓  
 86868686868

**Email address** ✓  
 info@imone.lt

**Fax**

**2. Importer-consignee**

UAB "Atliekų tvarkytojas" c.c. 123456789

**Person type**  
 Lithuania legal person

**Municipality** ✓  
 Kauno m. sav.

**Location** ✓  
 Kaunas

**Street**  
 A. Stulginskio g.

**House No.**  
 10

**Building**

**Flat No.**

**Contact person** ✓  
 Vardas Pavardė

**Phone** ✓  
 86868686868

**Email address** ✓  
 info@imone.lt

**Fax**

**3. Actual quantity**

**4. Actual date**

**Actual wastes quantity, t** ✓  
 20

**Waste volume**  
 0.000

**Actual date of transporting** ✓  
 2022-09-18

**Figure 64. Form of document accompanying waste transportation (shipment).**

In the section of the Person organizing the transportation (marked No. 1 in Figure 64), in the *Type of person* (*Person type*), *Company code*, *Company name*, *Country*, *Region*, *Locality* (*Location*), *Street*, *House No.*, *Building*, *Apartment* (*Flat*) *No.*, *Person to inquire* (*Contact person*), *Telephone No.*, *E-mail address* and *Fax* boxes, enter information about the person organizing waste transportation.

In the importer-recipient (consignee) section (marked No. 2 in Figure 64), in the *Municipality*, *Area* (*Location*), *Street*, *House No.*, *Building*, *Apartment* (*Flat*) *No.*, *Person to inquire* (*Contact person*), *Telephone No.*, *E-mail address* and *Fax* boxes, enter information about the importer-recipient.

In the Actual quantity section (marked No. 3 in Figure 64), in the *Actual amount of waste, t* (*Actual wastes quantity, t*) and *Waste volume* boxes, enter the amount of waste to be transported.

In the actual date section (marked No. 4 in Figure 64), in the *Actual date of transportation* box, enter the date of waste removal.



5. Carrier (-s) **5**

**a) First carrier**

Person type ✓ Foreign person Company code ✓ 987654321 Company name ✓ "Carrier" Ltd.

Country ✓ Germany Region Location ✓ Berlin

Street House No. Building Flat No.

Contact person ✓ Vardas Pavarde Phone ✓ 86868686868 Email address ✓ info@imone.com Fax

Means of transport\*

R - roads

Date of transfer

**b) Second carrier**

Person type ✓ Foreign person Company code ✓ 654789321 Company name ✓ "Carrier 2" Ltd.

Country ✓ Germany Region Location ✓ Berlin

Street House No. Building Flat No.

Contact person ✓ Vardas Pavarde Phone ✓ 86868686868 Email address ✓ info@imone.com Fax

Means of transport\*

R - roads

Date of transfer

**c) Third carrier**

Person type ✓ Foreign person Company code ✓ 357987412 Company name ✓ "Carrier 3" Ltd.

Country ✓ Germany Region Location ✓ Berlin

Street House No. Building Flat No.

Contact person ✓ Vardas Pavarde Phone ✓ 86868686868 Email address ✓ info@imone.com Fax

Other wastes carriers

Browse... annex1.pdf





Means of transport\*


R - roads

Date of transfer

Figure 65. Form of document accompanying waste transportation.

In the section of carrier (s) (marked No. 5 in Figure 65), enter information about the carrier in the boxes *Type of person (Person type)*, *House No.*, *Building*, *Apartment (Flat) No.*, *Person to inquire (Contact person)*, *Telephone No.*, *E-mail address*, *Fax*, *Vehicle* and *Date of transfer to another carrier (his representative)*.

In the *Means of Transport* box, select the planned waste transportation method from the list provided (roads, sea, air, inland waterways, trains/railways) and click the Add button . Click the Add button  each time you make an additional selection. If you want to remove the vehicle from the list, press the Remove button  and the vehicle will be removed. If you press the Edit button  next to the vehicle, then you can replace the selected vehicle with another one.

If the number of carriers is more than one, in order to add additional carriers, click the Add button , and the form for filling in the information of another carrier will be presented.

***Please note***

*If there are more than three carriers, to add information about them, attach the document with the other carriers' information to the last carrier's information in the Other carriers data field.*

**Waste shipment accompanying document**

---

**6. Waste generator** 6  
Original producer(s), new producer(s) or collector

Person type Foreign person

Company code 965856321

Company name "Producer" Ltd.

Country Germany

Region

Location Berlin

Street

House No.

Building

Flat No.

Contact person Vardas Pavardė

Phone 868686868

Email address info@imone.com

Fax

Waste generator-producers annex2.pdf

---

**7. Facility** 7

Facility type Recovery facility

Person type Lithuania legal person

Company code 123456789

Company name UAB "Atliekų tvarkytojas"

Municipality Kauno m. sav.

Location Kaunas

Street A. Salio g.

House No. 10

Building

Flat No.

Contact person Vardas Pavardė

Phone 868686868

Email address info@imone.com

Fax

---

**8. Recovery operation (or if appropriate disposal operation in the case of waste referred to in Article 3(4))** 8

Waste recovery operation(s)

R3 Organinių medžiagų, nenaudojamų kaip tirpikliai, perdirbimas ir (arba) atnaujinimas (įskaitant kompostavimą ir kitus biologinio pakeitimo procesus)

---





**9. Usual description of the waste** 9

Usual description of the waste Plastic

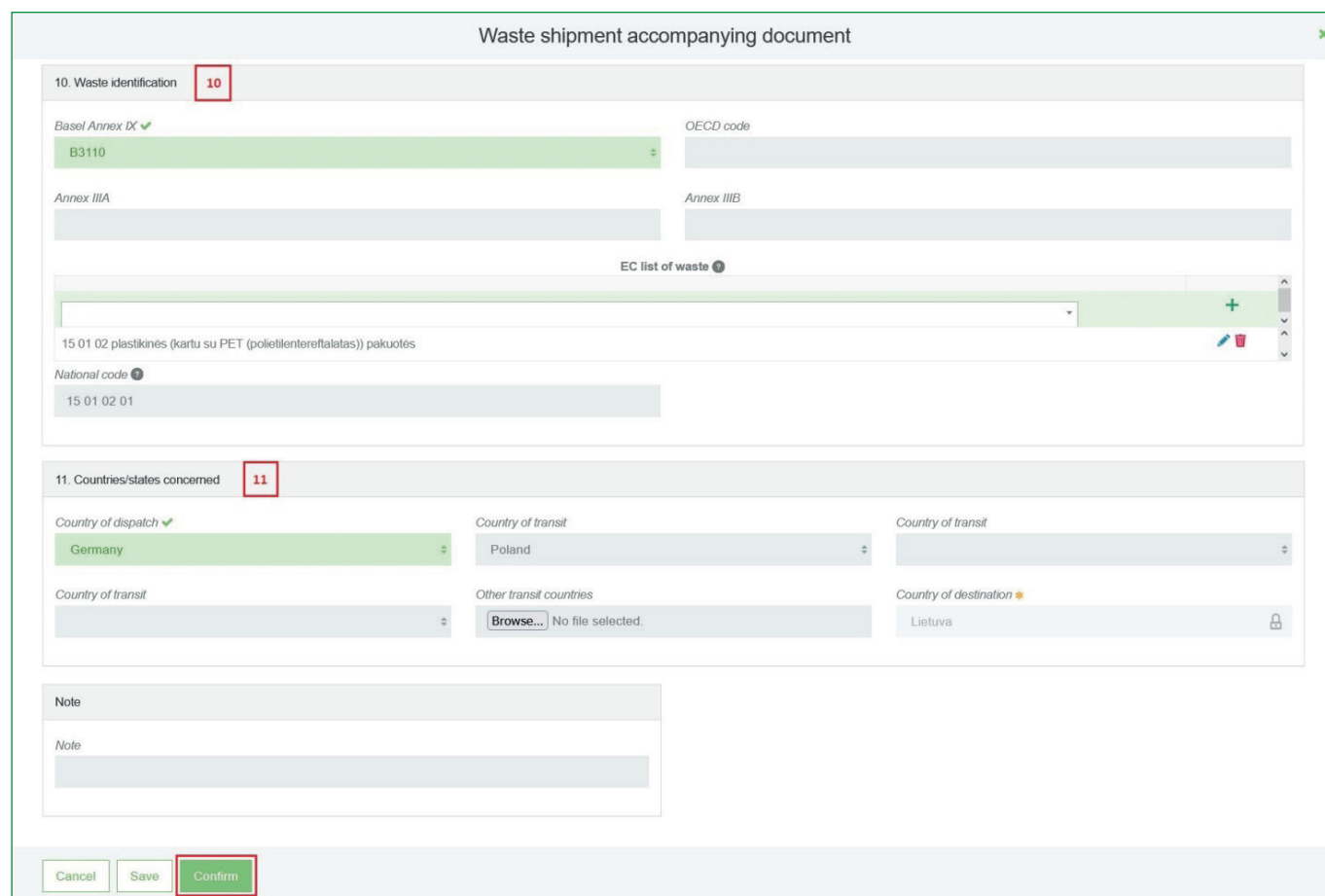
**Figure 66. Form of document accompanying waste transportation (shipment).**

In the section of the waste producer (generator), primary producer(s), secondary producer(s) or collector (Original producer(s), new producer(s) or collector) (marked No. 6 in Figure 66), in the *Type of person* (*Person type*), *Company code*, *Company name*, *Country*, *Region*, *Area* (*Location*), *Street*, *House No.*, *Building*, *Apartment* (*Flat*) *No.*, *Person to inquire* (*Contact person*), *Telephone No.*, *E-mail address* and *Fax* boxes, enter information about the waste producer. If there is more than one producer in the *Waste producers* box, attach a document with a list of producers and their contact information.

In the facility section (marked No. 7 in Figure 66), enter the information about the waste management facility in the boxes *Type of facility* (*Facility type*), *Type of person* (*Person type*), *House No.*, *Building*, *Apartment* (*Flat*) *No.*, *Person to inquire* (*Contact person*), *Telephone No.*, *E-mail address*, *Fax*.

In the section on the method of use (or, if necessary, the method of disposal, if it is waste specified in Part 4 of Article 3) in the box (marked No. 8 in Figure 66) *Waste management activities*, select the planned method of waste transportation from the list provided and press the Add button . Click the Add button  each time you make an additional selection. If you want to remove a waste management activity from the list, click the Remove button  and the waste management activity will be removed. If you press the Edit button  next to the waste management activity, then you can replace the selected waste management activity with another one.

Enter a more detailed waste description in the *Normal waste description (Usual description of the waste)* section of the part of the normal waste description (marked No. 9 in Figure 66).



**Waste shipment accompanying document**

**10. Waste identification**

Basel Annex IX ✓  
B3110

OECD code

Annex IIIA

Annex IIIB

EC list of waste

15 01 02 plastikinės (kartu su PET (polietilenteraftalatas)) pakuotės

National code

15 01 02 01

**11. Countries/states concerned**

Country of dispatch ✓  
Germany

Country of transit  
Poland

Country of transit

Country of transit

Other transit countries  
Browse... No file selected.





Country of destination  
Lietuva

Note

Note



Cancel Save Confirm

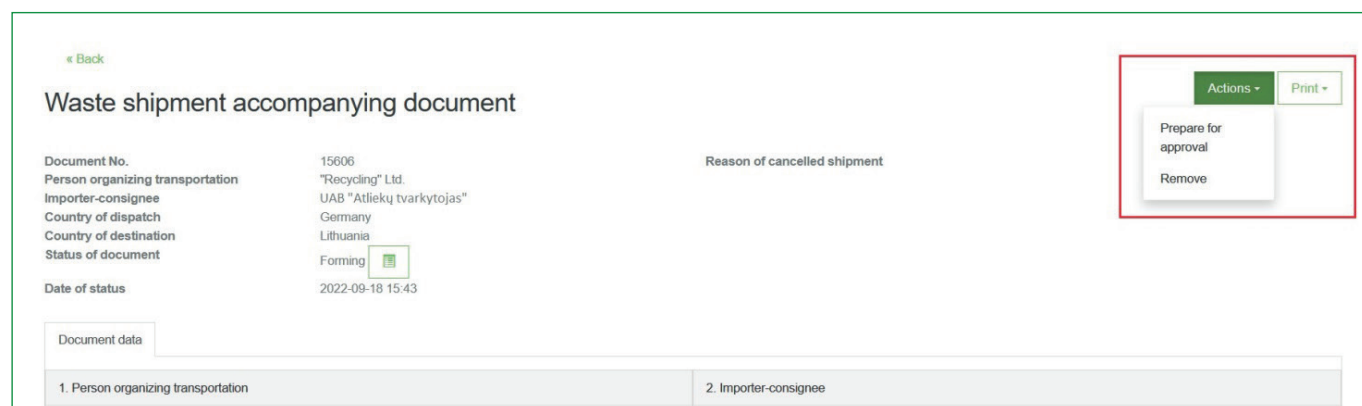
**Figure 67. Form of document accompanying waste transportation (shipment).**

In the waste identification section (marked No. 10 in Figure 67), in the *Annex IX of the Basel Convention*, *OECD code*, *Annex IIIA*, *Annex IIIB*, *EC waste list*, *National code* boxes, enter the information about the waste to be transported. In the *EC waste list* box, select the waste code from the lists provided and click the Add button . Press the Add button  each time you make an additional selection. If you want to remove the waste code from the list, press the Remove button  and the waste code will be removed. If you press the Edit button  next to the waste code, then you can replace the selected waste code with another one.

In the related countries/states (Countries/states concerned) section (marked No. 11 in Figure 67), enter information about the countries through whose territories the waste will be transported in the boxes *State of Dispatch (Country of dispatch)*, *State of Transit (Country of transit)* and *State of Destination (Country of destination)*. If necessary, attach a document with other transit countries in the *Other transit countries* box.


#### 4.2.2. Transboundary waste transportation in a simplified procedure – saving, editing, deleting, submitting an import/entry document

Save the data for later after filling out the Waste Transportation Accompanying Document form or if you wish to extend the preparation of the Waste Transportation Accompanying Document. Click the Save button  in the document preparation window for waste transportation. After pressing the Save button , the preview window of the document accompanying the waste transportation will automatically open, where you can see the previously filled information (Figure 68).





« Back

### Waste shipment accompanying document

Document No.	15606	Reason of cancelled shipment
Person organizing transportation	"Recycling" Ltd.	
Importer-consignee	UAB "Atliekų tvarkytojas"	
Country of dispatch	Germany	
Country of destination	Lithuania	
Status of document	Forming 	
Date of status	2022-09-18 15:43	

Document data



1. Person organizing transportation	2. Importer-consignee
-------------------------------------	-----------------------


Actions  Print 

Prepare for approval

Remove

**Figure 68. Preview window of the document accompanying the waste transportation.**

You must confirm the data saved in the document accompanying the waste transportation. In the preview window of the document accompanying the waste transportation, press the Actions button  and select the Prepare for approval action (Figure 68). The form for filling in the document accompanying the waste transport will be opened automatically, where you can correct the data previously submitted. If the data is entered correctly, press the Confirm button  (Figure 67).

If you want to remove the document accompanying the waste transportation, click the Actions button  in the preview window of the document accompanying the waste transportation and select the Delete (Remove) action (Figure 68).

#### **Please note**

*If all mandatory data fields are not filled in or if they are filled in incorrectly, the document accompanying the waste transportation will not be submitted until the deficiencies indicated in the information notice are corrected.*

After successful data submission, the status of the document being prepared in the data preview window changes to "Approved".

### 4.2.3. Transboundary waste transportation in a simplified procedure – submission of import/entry waste management accounting data

After the entry/import of the waste, it is necessary to provide information about receiving waste in Lithuania.

In the preview window of the document accompanying the waste transportation, press the Actions button and select the action Waste management (treatment) accounting data (Figure 69).





Actions ▾

Figure 69. Preview window of the document accompanying the waste transportation (shipment).

After selecting the action Waste management accounting data, the system automatically opens the Waste Management accounting data filling form (Figure 70). In the waste management accounting data filling form, select whether or not you carry out brokerage/waste trade activities.

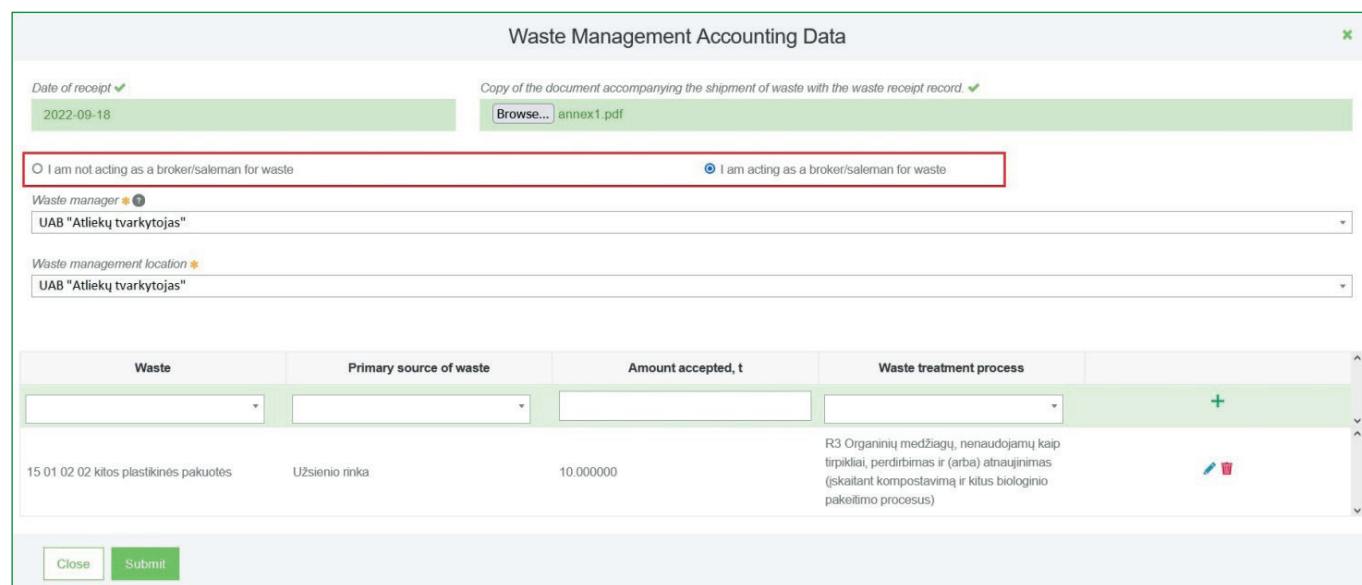
Figure 70. Waste management accounting data filling form. When the company does not carry out waste brokerage/trading activities.

If you marked that you do not carry out brokerage/waste trade activities, then in the Waste Management accounting data form (Figure 70), in the *Date of receipt*, *Copy of the document accompanying the waste transportation with the waste receipt tag* (*Copy of the document accompanying the shipment of waste with the waste receipt record*), *Place of waste management* (*Waste management location*), *Waste*, *Primary source of waste*, *Quantity received, t* (*Amount accepted, t*), *Waste management activity* (*Waste treatment process*) boxes, enter information about the completed waste transportation.


In the *Waste*, *Primary waste source*, *Waste management activity* boxes, select the values from the lists provided and click the Add button . Click the Add button  each time you make an additional selection. If you want to remove the values from the list, press the Remove button  and the values will be removed. If you press the Edit button  next to the values, then it will be possible to replace the selected value with another one.



If you marked that you carry out brokerage/waste trade activities, in the Waste Management accounting data form (Figure 71), additionally in the *Waste Manager* and *Waste Management Place (location)* boxes, select the waste management company and the waste management place from the lists provided.

After filling out the Waste Management accounting data form, press the Submit button .





**Waste Management Accounting Data**




Date of receipt  2022-09-18



Copy of the document accompanying the shipment of waste with the waste receipt record.   annex1.pdf

☐ I am not acting as a broker/saleman for waste ☒ I am acting as a broker/saleman for waste

Waste manager  UAB "Atliekų tvarkytojas"


Waste management location  UAB "Atliekų tvarkytojas"

Waste	Primary source of waste	Amount accepted, t	Waste treatment process	
15 01 02 02 kitos plastikinės pakuotės	Užsienio rinkla	10.000000	R3 Organinių medžiagų, nenaudojamų kaip tirpikliai, perdirbimas ir (arba) atnaujinimas (įskaitant kompostavimą ir kitus biologinio pakeitimo procesus)	  

**Figure 71. Waste management accounting data filling form. When the company carries out waste brokerage/trading activities.**

After pressing the Submit button, you will be automatically returned to the document review window for the waste transportation. After submitting waste management data, the status of the data changes to “Completed” in the review window of the document accompanying the waste transportation.

After submitting information about receiving waste from abroad and managing it, it is necessary to note that it has been managed in the PPWIS Waste Management Accounting. To submit information on the management of imported waste in PPWIS, select Waste managers → Waste management locations (select the waste treatment location where the imported waste was managed) → Waste management accounting documents (select the current quarter Waste management journal and summary) → Managed waste and press the New record button  (Figure 72).



The screenshot displays the 'Waste manager' interface for UAB 'Atliekų tvarkytojas'. The top navigation bar includes links for 'Registration of producers', 'Waste producers', 'GII organization', 'Administration of deposit', 'PAI accounting', and 'Operational documents'. The user is logged in as 'UAB "Atliekų tvarkytojas"'. The main section is titled 'Waste treatment journal and summary' and includes a 'Back' button. Below this, there's a 'Journal' section for '2022 I quarter' with a 'Form summary' button. A horizontal menu shows options: 'Waste accepted from residents', 'Waste accepted indirectly', 'Accepted ELV', 'Managed waste' (highlighted), 'The use of substances or objects generated in waste managing process', and 'Write down'. The 'Managed waste' section features a 'New record' button and a table with the following data:

Date of treatment	Waste	Managed amount, t	Waste treatment process	Primary waste source	Comment
2022-01-06	16 01 04 01* M1, N1 klasės, triratės motorinės (išskyrus su simetriškai išdėstytais ratais) eksploatuoti netinkamos transporto priemonės	1.135000	S501 - ardymas, išmontavimas	Domestic (Lithuanian) market	
2022-01-03	16 01 04 01* M1, N1 klasės, triratės motorinės (išskyrus su simetriškai išdėstytais ratais) eksploatuoti netinkamos transporto priemonės	1.050000	S501 - ardymas, išmontavimas	Domestic (Lithuanian) market	

Figure 72. Preview window of the waste management journal and summary of managed waste.

After pressing the New record button, the Managed waste data filling form (Figure 73) opens, in which provide information about the waste managed in the boxes *Management date (Date of treatment)*; *Waste management activities (Waste treatment process)*; *Managed waste*; *Primary source of waste (Primary waste source)*; *Managed amount, t*; *Managed amount, pcs (vnt)*. After marking that the waste was received from abroad, an additional section *Receipt data* is opened, where you can select the document of Transboundary movement/waste transportation movement with which the managed waste was received. In the sections *Generated waste (Produced waste)*; *Generated material, item (Generated substances or objects)*; *Used materials, items (Used substances or objects)*, provide information about the materials, items and waste generated during waste management.

Date of treatment ✓  
2022-01-18

Waste treatment process ✓  
R12 - Atliekų būsenos ar sudėties pakeitimas, prieš vykdant su jomis bet kurią iš R1-R11 veiklų

Managed waste ★  
02 01 08\* agrochemijos atliekos, kuriose yra pavojingų cheminių medžiagų

Primary waste source ✓  
Foreign market

Managed amount, t ✓  
10

Managed amount, vnt ?

☐ Constituent materials or parts of waste (recycled) of products used for processing of which a proof is made, transmitted by another waste manager

☒ Waste obtained from abroad

Weight methodology  
Nenurodyta

Calculate ?

Generated waste amount, t

Generated substances or objects amount, t

Used substances or objects amount, t

Comment


Produced waste   Generated substances or objects   Used substances or objects   **Receipt data**

Judėjimo dokumentas

Close   **Save**

**Figure 73. The form for filling out data on managed waste.**

After filling in the form for filling in the managed waste data, press the Save button **Save**.

Clicking Status History  in the preview window of the document accompanying the waste transportation will open the Status History window, which will provide data on the time of document status change and the person who changed the status.

In the simplified procedure for transboundary waste transportation, in the preview window (Figure 74), you can filter and view previously prepared documents according to the parameters of *Type*, *Person organizing transportation*, *Importer-recipient (consignee)*, *Actual date of transportation (Date of actual transporting)*, *Status period (Period of status)*, *Status date from (Status from date)* and *Status date to (Status to date)*.

Transboundary shipments of waste

Prepare

Type

All

Person organizing transportation

Importer-consignee

Date of actual transporting

Not defined

Period of status

Optional

Status from date


Not defined

Status to date

Not defined

Filter

**Figure 74. Preview window for transboundary waste transportation in a simplified procedure**

If you want to prepare a new document accompanying the waste transportation on the basis of an existing document, press the Copy button  (Figure 74) on the existing document accompanying the waste transportation (on the basis of which you want to create a new document) in the preview window of the simplified procedure for transboundary waste transportation, the system will automatically generate a new document accompanying the waste transportation into which the data of the selected document will be transferred. You can process the new Waste Transportation Document as described in [Section 4.2.](#) of this Guide.